



# Govt. College Kullu

Utkrisht Mahavidyalaya

Estd. : 1967

NAAC accredited B++ Institution



**PROSPECTUS**  
**2023-24**

Email: [gckullu-hp@nic.in](mailto:gckullu-hp@nic.in)  
Website : [www.gckullu.ac.in](http://www.gckullu.ac.in)





## About The Institution

Situated on the right bank of the river Beas; Govt. College Kullu provides a perfect ambience for teaching learning activities. The glorious journey of the college began five decades ago in the year 1967 with 57 students and the institution has emerged as one of the premier institutions of higher learning in Himachal Pradesh with a strength of more than 5000. The opening of this institution of higher learning proved to be a boon for young men and women of Kullu district, Lahaul & Spiti and adjoining areas of Mandi district as prior to this they had to go to other places to pursue their studies. In 1971 classes in the science stream also began. The college at present offers different Under Graduate Programmes in Humanities, Science, Commerce, Computer Application and Post Graduate courses in English, Economics, Political Science, Hindi & Tour and Travel Management. The college also runs self-financing courses in BCA and BBA. In the year 2018 vocational courses in Retail Management and Tourism & Hospitality were also introduced. The college is recognized under section 2(f & 12B) of the UGC Act and has been re-accredited B++ by NAAC in 2016.

Spread over an area of 5 acres, the college has Science Block, Library and Administrative Block, and New Arts Building which has a well-equipped conference hall, multi-purpose hall, smart classrooms, canteen and Language Lab. The college has tribal hostels both for boys and girls. A basketball court has also been constructed recently. The college has well-equipped science labs and computer labs with internet facilities. The college has subscribed to N-List and the stakeholders can have access to E-resources through INFLIBNET. Different activities in the college like Sports, NCC, NSS, Rovers & Rangers enhance the vibrancy of the institution and help in developing the personality of the students. It is a matter of great pride that Govt. College Kullu got the first unit of NCC Air Wing in the state in 1968-1969.





## Vision

The college aims at the holistic development of students empowering them to fulfill their academic a professional aspiration as well as emotional needs; instilling human values in them for promoting national integration and creating responsible global citizens by celebrating diversity. Motto of the college "विनितो ज्ञानवान् शुचि" i.e Education makes one "humble, knowledgeable and pure in thoughts and deeds" sums up the vision of the institution.

## Mission

To accomplish our long-term goals, our mission is to strive the whole year round for providing opportunities to students belonging to diverse strata through various well-organized programs so that the students can realize their true potential.

Academic activities are organized for enhancing critical, analytical and communication skills, co-curricular activities are organised by clubs and societies for overall development of their personalities.

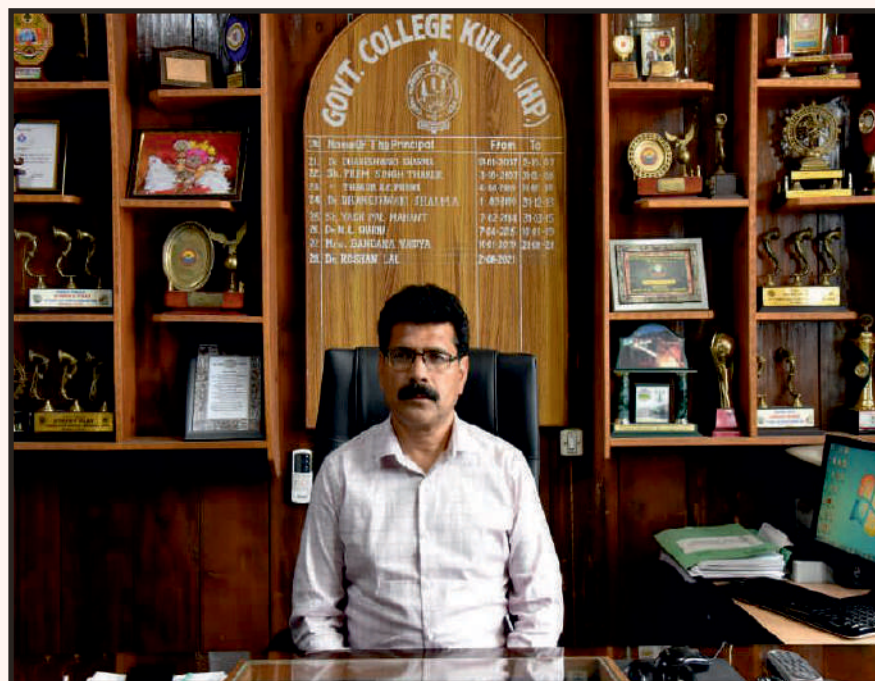
NCC, NSS, Rovers & Rangers units of the college prepare students to serve the society and nation at large.

Sports help in the overall personality development and character building of students. Career Counselling and placement cell organises counselling and coaching sessions, lectures by eminent speakers from diverse fields, workshops, job melas etc for enhancing the employability avenues of the students.

To keep pace with the changing times, the college keeps strengthening its ICT facilities for better teaching-learning process as well as administration.

Teachers are encouraged to keep themselves updated in their respective fields.

# From the Principal's Desk



**“Education is the most powerful weapon which you can use to change the world”**

**-Nelson Mandela**

As we step into this new academic year, filled with hope and dreams of scaling new heights, I wish to reiterate the importance of a few things that we have to keep in mind. The purpose of education is to teach our students to think and develop a capacity to reason out facts. Students should keep in mind the importance of planning and prioritizing their time and the effective use of it which are essential to achieve success.

The ultimate goal of education is the discovery of the meaning of life. As Swami Vivekananda said, "Truth can be stated in a thousand different ways, yet each one can be true." Your education here, in this college and outside it, during your time here and long after you graduate, will help you find that truth. The true hallmark of that education would be one "by which character is formed, the strength of mind is increased, the intellect is expanded, and by which one can stand on one's own feet."

Hard work, dedication and perseverance are the most important traits in a person that lead to success. I encourage the students to take advantage of the opportunities provided by the college. Our students are guided and encouraged to join the NSS, NCC, Rovers & Rangers, Sports & Cultural Activities and Community Service programmes. The idea is to sensitize them about the society and make them responsible individuals capable of effecting real and meaningful change in society.

It is famously said that "It takes a village to raise a child". It surely takes all the stakeholders of an educational institute - the administration, the teaching and non-teaching Staff, the parents and the alumni- to educate one and instill in one the values and knowledge that will shape a successful and enduring future. To achieve this ideal, I urge all our vital stakeholders to join me in upholding our responsibility towards our most important asset - our students. Let us be change agents and make our college a place where a thousand dreams set sail on the winds of ambition, passion, and persistence.

I welcome you all to this great institution of higher learning and assure you of a nurturing environment that will see all of you blossom into empowered and sensitive human beings.

I wish all the students grand success in their careers and prosperity in their future life.

Dr. Roshan Lal

# Annual Calendar 2023-24

## Important Dates For Admission

Submission of admission forms for session 2023-24 :	30th June to 8th July, 2023
Display of 1st Merit List :	08-07-2023 at 5.00PM
First Counseling and Fee Deposit :	10-07-2023 to 12-07 -2023
Display of 2nd Merit List :	12-07- 2023
Second Counseling and Fee Deposit :	13-07-2023 to 14-07-2023
Orientation of 1st Year Students :	15-07-2023 to 17-07-2023
Regular Teaching :	18-07-2023 to 10-11-2023
	16-11-2023 to 31-12-2023
	06-2024 to 31-03-2024

Candidates who fail to attend the counselling and deposit the fees by the deadlines will not be considered for further counselling, and their seats will be assigned to the next students in the Merit List.

As per University Ordinance and Hon'ble High Court Decision, No Admission will be given after the above schedule i.e. 14<sup>th</sup> July, 2023. Regular Teaching work will start w.e.f. 18<sup>th</sup> July 2023.

Mid Term Test/House Examination:	2 <sup>nd</sup> Week of December
Annual Examination /Evaluation :	01-04-2024 to 23-05-2024

### Vacation Schedule :

Summer Vacations	:	05-06-2023 to 29-06-2023
Festival Break	:	11-11-2023 to 15-11-2023
Winter Vacation	:	01-01-2024 to 04-02-2024.

**Note:** The Admission to B.A/ B.Sc/B.Com 1st year will be According to the Latest Direction from the Govt. The information regarding the same will be Displayed on the Notice Board /website of the college and same will be disseminated through print/electronic media



## Activities Calendar for the session 2023-2024

Sr.No.	Activity	Tentative Dates
1	Principal's Address to the Students	20th -21st July 2023
2	Sports- Intramural & Inter Faculty Volley Ball, Kabaddi, Table- Tennis, Chess	1st Week of August 2023
3	Election of PTA Executive Body	1 <sup>st</sup> Sunday of August
4	Independence Day	15 <sup>th</sup> August 2023
5	Trekking and Mountaineering	1 <sup>st</sup> Week of September 2023
6	Literary Society Function	1 <sup>st</sup> Week of September 2023
7	College Annual Athletic Meet	2 <sup>nd</sup> Week of September 2023
8	Hindi Diwas Celebration	14 <sup>th</sup> September 2023
9	N.S.S. Day	24 <sup>th</sup> September 2023
10	Eco Club Seminars	1st Week of October 2023
11	Education Day	11 <sup>th</sup> November 2023
12	Geography Society Field Study Tour	16 <sup>th</sup> November 2023
13	Constitution Day	27 <sup>th</sup> November 2023
14	Science Excursion and Tour	Last week of November 2023
15	NCC Day	4 <sup>th</sup> Sunday of November 2023
16	Red Ribbon AIDS Awareness Programme	1st December 2023
17	Human Rights Day	10 <sup>th</sup> December 2023
18	National Mathematics Day	22 <sup>nd</sup> December 2023
19	NSS Special Camp	Last Week of December 2023
20	CSCA Function "SRIJAN"	Last Week of December 2023
21	College Educational Tour	1 <sup>st</sup> Week of January 2024
22	Republic Day	26 <sup>th</sup> January 2024
23	Science Day Function	28 <sup>th</sup> February 2024
24	International Women's Day Celebration	8 <sup>th</sup> March 2024
25	Annual Prize Distribution Function	2 <sup>nd</sup> Week of March 2024
26	Women Cell Activity	Last Saturday of Every Month
27	Career Counselling Programme	Last Week of September, November and February
28	Community Service Programme	Second Saturday of Every Month
29	Swachh Bharat Abhiyan	Every Saturday of the Month
30	Campus Beautification	Once a month
31	Environment Day	5 <sup>th</sup> June 2024
32	International Yoga Day	21 <sup>st</sup> June 2024
33	Ek Bharat Shreshth Bharat Activity	Once a Month

The above dates & programs are tentative & subject to change/ amendment. Change if any will be notified by the Principal through the college notice board & circulation of the same in the Class Disclaimer:

This prospectus is an information brochure only and not a legal document. Rules and regulations given here are as per notification by H.P. University and are subject to change from time to time. Any information contained here within cannot be challenged in any court of law

## Principal

**Dr. Roshan Lal**

## Faculty of Arts:

### Department of Economics:

1. Ms. Som Negi Associate Professor
2. Dr. Shashi Sharma Assistant Professor
3. Dr. Lokesh Assistant Professor
4. Mr. Shailesh Acharya Assistant Professor

### Department of Education:

1. Dr. Anupama Katoch Assistant Professor

### Department of English:

1. Mrs. Neeraj Kapoor Associate Professor
2. Dr. Rakesh Rana Associate Professor
3. Dr. Binta Thakur Associate Professor
4. Dr. Mahi Yogesh Associate Professor
5. Mrs. Charu Ahluwalia Assistant Professor
6. Mr. Ajay Kumar Assistant Professor
7. Mrs. Richa Ahluwalia Assistant Professor

### Department of Geography:

1. Dr. O.P. Thakur Associate Professor
2. Mr. Chet Ram Associate Professor
3. Mrs. Sneh Lata Assistant Professor
4. Mrs. Anuradha Negi Assistant Professor  
(on study leave)

### Department of Hindi:

1. Mr. Revat Ram Pathania Assistant Professor
2. Dr. Rupa Thakur Assistant Professor
3. Dr. Kanchan Kumari Assistant Professor
4. Dr. Hem Raj Assistant Professor
5. Mrs. Gopi Devi Assistant Professor
6. Ms. Sangeeta Kaundal Assistant Professor

### Department of Sanskrit:

1. Mr. Vijay Singh Assistant Professor

### Department of History:

1. Mr. Raj Kumar Rai Assistant Professor
2. Mr. Jyoti Charan Assistant Professor
3. Mrs. Promila Assistant Professor

### Department of Political Science:

1. Mr. R.K Singh Associate Professor
2. Dr. Sumit Thakur Assistant Professor
3. Mr. Ram Nath Assistant Professor
4. Mr. Deep Lal Assistant Professor
5. Mr. Ratten Dev Assistant Professor
6. Mrs. Meenakshi Johal Assistant Professor

### Department of Public Administration:

1. Dr. Nirmla Singh Associate professor

### Department of Journalism and Mass Communication:

1. Dr. Awadhesh K. Yadav Assistant Professor

## Department of Physical Education:

1. Dr. Sujata Associate Professor

## Department of Music:

Vocal:

1. Dr. Pooja Sharma Associate Professor
2. Dr. Hari Singh Assistant Professor

Instrumental:

1. Dr. Thakur Sen Assistant Professor

## Department of Sociology:

1. Dr. Sheetal Thakur Assistant Professor
2. Ms. Babli Joshi Assistant Professor

## Department of Tourism and Travel Management:

1. Dr. Hiramani Assistant Professor
2. Mr. Tarun Thakur Assistant Professor

## Faculty of Commerce:

1. Dr. Manish Sood Assistant Professor
2. Mrs. Dechen Chhomo Assistant Professor
3. Mrs. Sapna Thakur Assistant Professor

## Faculty of Science:

### Department of Botany:

1. Dr. Ram Nath Associate Professor
2. Dr. Harish Chand Assistant Professor
3. Dr. Man Singh Rana Assistant Professor
4. Mr. Gian Chand Assistant Professor

### Department of Chemistry:

1. Dr. Brij Bala Associate Professor
2. Mr. Rajesh Kumar Associate Professor
3. Dr. Nirmal Chauhan Assistant Professor
4. Mrs. Shweta Chandel Assistant Professor
5. Mr. Rajesh K. Sharma Assistant Professor
6. Dr. Ashwani Sharma Assistant Professor
7. Dr. Ashish Assistant Professor

### Department of Computer Science:

1. Mr. Nishchal Sharma Assistant Professor

## Department of Environmental Sciences

- Dr. Nandini Thakur Assistant Professor

## Department of Geology:

1. Mr. Shubham Deep Assistant Professor

## Department of Mathematics:

1. Mr. Som Krishan Sharma Associate Professor
2. Mr. Pooja Sohail Assistant Professor
3. Mr. Lalit Mohan Sharma Assistant Professor
4. Dr. Santosh Kumar Assistant Professor

### Department of Physics:

1 Mrs. Sapna Verma	Assistant professor
2 JaiPrakash	Assistant Professor
3 Dr. Sunil Kumar	Assistant Professor
4 Dr. SohanLal	Assistant Professor
5 Mr. RaviThakur	Assistant Professor

### Department of Zoology:

1 Mrs. Monika	Assistant Professor
2 Mrs. Sarita	Assistant Professor
3 Vacant	

### LibraryStaff:

1. Vacant	Librarian
2. Mrs. DamyantiI	(Asst. Lib.) PTA
3. Mrs. DamyantiII	(Restorer)PTA

### Office Staff:

1. Mr. Satish Kumar	SuperintendentG-I
2. Mr. PankajAnand	SuperintendentG-II
3. Mr. MadanLal	Sr. Assistant
4. Mr. Rohit Mahant	Jr. Assistant
5. Mrs. Teena Kumari	Clerk
6. Ms. ManishaThakur	DEOPTA
7. Ms. Veena Kumari	Clerk (Self-financing)

### Additional Sporting Staff:

1. Mrs. Bimla Devi	Peon
2. Mrs. Prem Lata	Peon
3. Mrs. Koyla Devi	Peon
4. Mr. Ses Ram	Chowkidar
5. Mr. Ashok	Peon
6. Mrs Jamuna Devi	PTWC
7. Mr. Prakash Chand	Peon A/F
8. Mr. Satish Chand	Sports Attendant
9. Mr. Bishan Das	Sweeper PTA
10. Mrs. Neelam	Sweeper PTA
11. Mrs. Guddi Devi	Sweeper PTA
12. Mrs. Meena	Sweeper PTA

### Laboratory Staff:

1. Mr. Bhimi Ram	Sr. Lect. Assistant
2. Mr Prem Chand	Jr. Lect. Assistant
3. Mr. Budhi Prakash	Jr. Lect. Assistant
4. Mrs. Savitra	Lab. Attendant
5. Mr. Sher Singh	Lab. Attendant
6. Mr. Doot Ram	Lab. Attendant
7. Mr. Surat Ram	Lab. Attendant
8. Mr. Vinod Kumar	Lab. Attendant
9. Mr. Narayan Singh	Lab. Attendant PTA
10. Mrs. Hem Lata	Lab. Attendant PTA
11. Mr. Kiran Chand	Lab. Attendant PTA
12. Mr. Jai Nand	Lab. Attendant PTA
13. Mrs. Oma Devi	Lab. Attendant PTA

### Music Department:

Mr. VidyaSagar	Tabla Vadak
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### Administrative Assignments

#### Secretary to Staff Council

Mrs. Neeraj Kapoor

#### Controller of Examination

Dr. Brij Bala

#### Assistant Controller of Examination

1. Dr. O. P. Thakur
2. Mr. Jai Prakash

#### Bursar

Dr. Manish Sood.

#### CoordinatorRUSA

Dr. Hiramani.

#### Coordinator BCA

Dr. Nirmla Singh

#### Coordinator BBA

Mr. Som Krishan Sharma

#### Coordinator B.Voc.

Dr. Ram Nath

#### IGNOU Coordinator

Dr. Rakesh Rana

#### Asstt. Coordinators IGNOU

- 1 Mr. Chet Ram
- 2 Vacant
- 3 Vacant

#### General Advisory /C.S.C.A. Committee

##### Principal

Dr. Brij Bala

Chairman

Mrs. Neeraj Kapoor

Convener

Dr. Sujata

Dr. O.P.Thakur

Mr. R.K Singh

Mr. Som Krishan Sharma

Dr. Rakesh Rana

Dr. Binta Thakur

Dr. Ram Nath

#### Internal Quality Assurance Cell

##### Principal

Dr. Binta Thakur

Chairman

Coordinator

Dr. O.P. Thakur

Mr. Rajesh Kumar

Ms. Som Negi

Mrs. Sapna Verma

Dr. Harish Chand

Dr. Man Singh Rana

Mr. Nishchal Sharma

Mrs. Richa Ahluwalia

Dr. Sunil Kumar

Dr. Gaurav Bhardwaj (Alumni)

Executive Engineer HP PWD

Mr. Satish Kumar (Superintendent(G-I)

PTA President

CSCA President



### **NAAC Steering Committee**

Dr. Sujata  
Mr. R.K Singh  
Dr. Rakesh Rana  
Dr. Binta Thakur  
Ms. Som Negi  
Dr. Nirmla Singh  
Dr. Mahi Yogesh  
Mrs. Anuradha Negi  
Dr. Nirmal Chauhan  
Dr. Shashi Sharma

Coordinator

### **C.S.C.A. Election Grievance Cell**

Dr. Rakesh Rana  
Dr. Binta Thakur

Convener  
Member

### **Scholarship/ Stipends/ Fee Concession Committee**

Mrs. Sapna Verma  
Dr. Shashi Sharma  
Dr. Sumit Thakur  
Dr. Lokesh  
Dr. Manish Sood  
Dr. Rupa Thakur  
Mrs. Promila

Convener

### **Hostel Advisory Committee**

Principal  
Dr. Rakesh Rana  
Mr. Rattan Dev  
Dr. Kanchan Kumari

Chairman  
Convener

### **Advisory Committee For Self-Financing /B.Voc. Courses**

**Principal**  
Dr. Ram Nath  
Mr. Som Krishan Sharma  
Dr. Nirmla Singh

Chairman

### **M.A. Advisory Committee**

**Principal**  
Mrs. Neeraj Kapoor  
Dr. R.K Singh  
Ms. Som Negi  
Mr. Revat Ram Pathania  
Dr. Hiramani

Chairman  
Convener

### **NSS Advisory Committee**

**Principal**  
Dr. Rakesh Rana  
Mr. Rajesh Kumar  
Dr. Shashi Sharma  
Dr. Sumit Thakur

Chairman  
Convener

### **Sports Advisory Committee**

**Principal**  
Dr. Sujata  
Dr. Binta Thakur

Chairman  
Convener

Dr. Ram Nath  
Mr. Rajesh Kumar  
Dr. Nirmla Singh

### **Time Table Committee**

#### **Arts**

Dr. O.P. Thakur  
Mr. Ajay Kumar  
Dr. Hiramai  
Mr. Deep Lal

#### **Science**

Mr. Jai Prakash  
Mr. Lalit Mohan  
Dr. Santosh Kumar  
Dr. Ashwani Sharma

#### **Commerce**

Dr. Manish Sood  
Mrs. Sapna Thakur

### **University Form Attestation Committee**

#### **(i) Arts**

Dr. Sujata  
Dr. Binta Thakur  
Mr. Chet Ram  
Mr. Raj Kumar Rai  
Dr. Mahi Yogesh  
Mr. Ratten Dev  
Mr. Sunny Thakur

#### **(ii) Commerce**

Dr. Manish Sood  
Mrs. Dechen Chommo  
Mrs. Sapna Thakur

#### **(iii) Science**

Mr. Jai Prakash  
Mrs. Monika  
Mr. Gian Chand

#### **Library Committee**

Dr. Rakesh Rana  
Dr. Nirmla Singh  
Mrs. Anuradha Negi  
Mr. Jai Prakash  
Dr. Nirmal Chauhan  
Mrs. Charu Ahluwalia  
Mrs. Sarita  
Dr. Hari Singh  
Mrs. Shweta Chandel  
Dr. Shashi Sharma  
Dr. Rupa Thakur  
Ms. Babli Joshi  
Mr. Vijay Singh  
Dr. Hem Raj  
Mrs. Sapna Thakur  
Mr. Ravi Thakur  
Mr. Shailesh Acharya

Convener

### College Development Committee

Mr. Chet Ram Convener  
Mr. Rajesh Kumar  
Dr. Nirmla Singh  
Dr. Hari Singh  
Dr. Rupa Thakur  
Dr. Lokesh  
Mr. Ratten Dev  
Mr. Ram Nath  
Mr. Vijay Singh  
Dr. Santosh Kumar  
Mr. Shubham Deep  
Dr. Hem Raj

### Career Counselling & Guidance Cell

Mr. Rajesh Kumar Convener  
Ms. Som Negi  
Mrs. Sneh Lata  
Dr. Nirmal Chauhan  
Mr. Jyoti Charan  
Dr. Man Singh Rana  
Dr. Awadhesh K Yadav  
Dr. Manish Sood  
Mr. Rajesh Kumar Sharma  
Dr. Sheetal Thakur  
Dr. Hiramani  
Dr. Sohan Lal  
Mrs. Meenakshi Johal  
Mr. Shubham Deep  
Mr. Ravi Thakur  
Mr. Shailesh Acharya

### UGC Affairs Committee

Dr. Mahi Yogesh Convener  
Dr. Nirmal Chauhan  
Dr. Man Singh Rana  
Mr. Nishchal Sharma  
Dr. Anupma Katoch

### Discipline Committee

Dr. Sujata Convener  
Mr. Som Krishan Sharma  
Mr. Chet Ram  
Mr. Raj Kumar Rai  
Dr. Nirmla Singh  
Mr. Revat Ram Pathania  
Mr. Jyoti Charan  
Mr. Ajay Kumar  
Mr. Nishchal Sharma  
Dr. Hari Singh  
Mr. Deep Lal  
Mr. Ratten Dev  
Dr. Kanchan Kumari  
Mr. Lalit Mohan Sharma

### College Canteen Committee:

Mr. Som Krishan Sharma Convener  
Mr. Raj Kumar Rai  
Dr. Sakshi Rana  
Dr. Sheetal Thakur  
Dr. Lokesh  
Dr. Anupama Katoch  
Mr. Shubham Deep  
Dr. Thakur Sen  
Mrs. Teena Kumari (Clerk)

### College Magazine Editorial Board

#### Chief Editor:

Dr. Rakesh Rana

#### Staff Editor:

Dr. Binta Thakur	Section (English)
Mr. Revat Ram Pathania	(Hindi)
Mr. Vijay Singh	(Sanskrit)
Dr. Hem Raj	(Pahari)
Mr. Jai Prakash	(Science)
Dr. Manish Sood	(Commerce)
Dr. Nirmla Singh	(Self -

### Bus Pass Attestation Committee

Mr. Raj Kumar Rai Convener  
Dr. Pooja Sharma  
Dr. Harish Chand  
Mr. Revat Ram Pathania  
Mrs Sneh Lata  
Dr. Hari Singh  
Dr. Rupa Thakur  
Ms Babli Joshi  
Mr. Rajesh K. Sharma  
Dr. Manish Sood  
Dr. Lokesh  
Mr. Deep Lal  
Mr. Ratten Dev  
Mr. Ram Nath  
Dr. Kanchan Kumari  
Dr. Anupama Katoch  
Mrs. Pooja Sohal  
Dr. Sohan Lal  
Dr. Thakur Sen  
Mrs. Meenakshi Johal  
Mr. Shubham Deep  
Mrs. Promila  
Mrs. Sapna Thakur  
Mr. Vijay Singh  
Mrs. Richa Ahliuwalia  
Mr. Ravi Thakur  
Mr. Shailesh Acharya  
Ms. Sangeeta Kaundal

## **Women Cell**

Dr. Brij Bala  
Ms. Som Negi  
Mrs. Sneh Lata  
Mrs. Sapna Verma  
Dr. Sakshi Rana  
Mrs. Charu Ahluwalia  
Mrs. Monika  
Mrs. Sarita  
Mrs. Shweta Chandel  
Dr. Shashi Sharma  
Dr. Sheetal Thakur  
Ms. Babli Joshi  
Dr. Anupama Katoch  
Mrs. Pooja Sohal  
Mrs. Promila

Convener

## **Grievance Redressal Committee**

Dr. Sujata  
Mr. R.K Singh  
Ms. Som Negi  
Dr. Pooja Sharma  
Dr. Nirmla Singh  
Mrs. Sneh Lata  
Mrs. Monika  
Dr. Rupa Thakur  
Mr. Sunny Thakur  
Dr. Kanchan Kumari  
Dr. Sunil Kumar  
Mrs. Gopi Devi  
Mr. Satish Kumar (Supdt. Grade -I)  
Mrs. Bimla (Peon)  
Cdt.(NCC)

Convener

## **Rapid Action & Disaster Management Committee**

Mr. Ajay Kumar  
Mr. Jyoti Charan  
Dr. Hari Singh  
Mr. Revat Ram Pathania  
Mr. Ratten Dev  
Ms. Babli Joshi  
Mrs. Pooja Sohal  
Mrs. Meenakshi Johal  
Mr. Tarun Thakur  
Mr. Ravi Thakur

Convener

## **Information and Public Relations Committee**

Dr. Awadhesh K. Yadav  
Mr. Jyoti Charan  
Mr. Nishchal Sharma  
Dr. Hem Raj

Convener

## **Campus Beautification Committee**

Ms. Som Negi  
Dr. Pooja Sharma  
Mrs. Sneh Lata  
Mr. Jyoti Charan  
Mrs. Charu Ahluwalia  
Mrs. Monika  
Dr. Shashi Sharma  
Dr. Rupa Thakur  
Ms. Babli Joshi  
Mr. Ratten Dev  
Dr. Hiramani  
Dr. Kanchan Kumari  
Mrs. Dechen Chhomo  
Dr. Anupama Katoch  
Mrs. Promila  
Mrs. Richa Ahluwalia  
Ms. Sangeeta Kaundal

Convener

## **Community Service Cell**

Mr. Jyoti Charan  
Mrs. Sneh Lata  
Dr. Shashi Sharma  
Ms. Babli Joshi  
Dr. Sumit Thakur  
Ms. Meenakshi Johal  
Mr. Shailesh Acharya  
Mr. Ravi Thakur  
Ms. Sangeeta Kaundal

Convener

## **Eco Club**

Dr. Ram Nath  
Dr. Harish Chand  
Dr. Man Singh Rana  
Mr. Gian Chand  
Dr. Nandini Thakur  
Mr. Ravi Thakur

Convener

## **Red Ribbon Club**

Mrs. Sarita  
Dr. Sumit Thakur  
Mr. Ratten Dev  
Mr. Deep Lal

Convener

## **Energy Club**

Mr. Jai Prakash  
Dr. Sunil Kumar  
Dr. Sohan Lal  
Dr. Ashwani Sharma  
Dr. Nandini Thakur  
Mr. Ravi Thakur

Convener



### **Mountaineering, Trekking, and Adventure Club**

Dr. Awadhesh K. Yadav                      Convener  
Mr. Ajay Kumar  
Dr. Hiramani  
Mr. Deep Lal  
Mr. Ratten Dev  
Mr. Shubham Deep  
Mr. Vijay Singh  
Dr. Thakur Sen  
Mr. Tarun Thakur

### **Educational Tour Management Committee**

Mr. Jai Prakash                              Convener  
Dr. Hiramani  
Mr. Deep Lal  
Mr. Shubham Deep  
Dr. Santosh Kumar  
Mrs. Gopi Devi  
Mr. Tarun Thakur  
Dr. Nandini Thakur

### **In charge NSS**

Dr. Shashi Sharma  
Dr. Sumit Thakur

### **In Charge NCC (Airwing)**

Flg. Officer, Mr. Nishchal Sharma

### **In charge NCC (Army Wing)**

Lt. Mr. Ajay Kumar (Boys)  
Dr. Anupama Katoch (Girls)

### **In charge Rovers & Rangers**

Mr. Jyoti Charan                              Rover Leader  
Ms. Meenakshi Johal                        Ranger Leader

### **Ek Bharat Shreshth Bharat Cell**

Dr. Nirmal Chauhan                        Convener  
Dr. Sumit Thakur  
Dr. Hem Raj  
Dr. Thakur Sen  
Dr. Sunil Kumar  
Dr. Sohan Lal  
Dr. Ashwani Sharma  
Mr. Vijay Singh  
Mrs. Pooja Sohal  
Mrs. Gopi Devi  
Dr. Nandini Thakur  
Ms. Sangeeta Kaundal

### **Committee for Welfare of ST/SC/OBC/Minorities and Persons With Disabilities or specially abled.**

Mr. Som Krishan Sharma                  Convener  
Dr. Ram Nath  
Mr. Raj Kumar Rai  
Dr. Awadhesh K Yadav  
Dr. Ratnesh Tripathi  
Mrs. Charu Ahluwalia  
Mr. Lalit Mohan  
Mrs. Richa Ahluwalia  
Mr. Gian Chand  
Mr. Satish Kumar (Superintendent G-I)

### **Electoral Literacy Club**

Mr. Ratten Dev                                Nodal Officer  
Mrs. Meenakshi Johal                      Member

### **Press And Photography Committee**

Dr. Awadhesh K. Yadav                  Convener  
Dr. Hiramani  
Dr. Hem Raj  
Mr. Tarun Thakur

### **Prospectus Committee:**

Ms. Som Negi                                   Convener  
Mrs. Monika  
Mr. Ratten Dev

### **Press And Photography Committee**

Dr. Awadhesh K. Yadav                  Convener  
Dr. Hiramani  
Dr. Hem Raj  
Mr. Tarun Thakur

### **Youth Exchange Programme Cell**

Dr. Awadhesh K Yadav                      Convener  
Dr. Hiramani  
Dr. Anupama Katoch  
Mr. Shubham Deep  
Dr. Sohan Lal  
Dr. Nandini Thakur

### **Health & Hygiene Committee**

Mrs. Monika                                    Convener  
Mrs. Sarita  
Dr. Ashish  
Dr. Santosh Kumar  
Mrs. Gopi Devi  
Dr. Nandini Thakur

### **Legal Cell**

Mr. Chet Ram                                 Convener  
Mr. Raj Kumar Rai  
Dr. Lokesh  
Mr. Ram Nath  
Mr. Satish Kumar (Supdt. Grade-I)

### **Waste Management Committee**

Dr. Harish Chand                      Convener  
Mrs. Monika  
Mr. Rajesh K. Sharma  
Dr. Sunil Kumar  
Dr. Ashwani Sharma  
Mr. Gian Chand  
Dr. Ashish  
Dr. Nandini Thakur

### **Internal Complaint Committee Against Sexual Harassment**

Principal                                      Chairman  
Dr. Brij Bala                                  Convener  
Mrs. Neeraj Kapoor  
Dr. Sujata  
Dr. O.P. Thakur  
Mr. R. K Singh  
Mr. Som Krishan Sharma  
Dr. Rakesh Rana  
Dr. Binta Thakur  
Dr. Pooja Sharma  
Dr. Mahi Yogesh  
Mrs. Sneh Lata  
Mrs. Monika  
Mrs. Shweta Chandel  
Mrs. Promila  
Mrs. Dechen Chommo.  
Dr. Sunil Kumar  
Mr. Satish Kumar (Superintendent G-I)

### **Gender Sensitization Committee**

Dr. Brij Bala                                      Convener  
Mr. Revat Ram Pathania  
Dr. Sheetal Thakur  
Ms. Babli Joshi  
Mr. Deep Lal  
Mrs. Dechen Chhomo  
Dr. Ashish  
Mrs. Promila  
Mrs. Gopi Devi

### **Anti Ragging Committee**

Principal                                      Chairman  
Dr. Brij Bala                                  Convener  
Dr. Sujata  
Dr. O.P. Thakur  
Mr. Som Krishan Sharma  
Dr. Rakesh Rana  
Dr. Binta Thakur  
Mr. Chet Ram  
Dr. Ram Nath  
Mr. Rajesh Kumar  
Ms. Som Negi  
Dr. Kanchan Kumari  
Mr. Ratten Dev  
Mr. Satish Kumar (Supdt. G-I)  
P.T. A. President  
Students Members  
Media Representative  
Civil Administration Representative  
S.H.O H.P Police Dept.



# Admission Committee 2023-24

## Online Admission Advisory cum Steering Committee

Dr. Brij Bala	Convener
Dr. Sujata	
Dr. O.P Thakur	
Dr. Rakesh Rana	
Ms. Som Negi	
Dr. Harish Chand	
Mr. Jai Prakash	
Mr. Ajay Kumar	
Mr. Nishchal Sharma	
Dr. Manish Sood	
Dr. Hiramani	

## Chief Conveners Arts

Dr. O.P Thakur
Dr. Rakesh Rana
Ms. Som Negi

## Economics:

1. Dr. Ratnesh Tripathi	Convener
2. Dr. Shashi Sharma	
3. Dr. Lokesh	

## English

1. Mrs.Charu Alhuwalia	Convener
2. Mr. Ajay Kumar	
3. Mrs. Richa Alhuwalia	

## Geography

1. Mr. Chet Ram	Convener
2. Mrs. Sneh Lata	
3. Dr. Sakshi Rana	

## T & T M

1. Dr.Hiramani	Convener
2. Mr.Tarun Thakur	
3. Mrs.Aditi Kohli	

## Political Science

1. Dr. Sumit Thakur	Convener
2. Mr. Ram Nath	
3. Mrs. Meenakshi Johal	

## History

1. Mr. Raj Kumar Rai	Convener
2. Mr. Jyoti Charan	
3. Mrs. Promila	

## Sanskrit

1. Mr. Vijay Singh	Convener
2. Mrs. Pooja Sohal	

## Public Administration

1. Dr. Nirmala Singh	Convener
2. Dr. Kanchan Kumari	

## Music

1. Dr. Pooja Sharma	Convener
2. Dr. Hari Singh	
3. Dr. Thakur Sen	

## Hindi

1. Mr. Revat Ram Pathania	Convener
2. Dr. Rupa Thakur	
3. Dr. Hem Raj	

## J&MC

1. Dr. Awadhesh K. Yadav	Convener
2. Mr. Rajesh K. Sharma	

## Education

1. Dr. Anupama Katoch	Convener
2. Mrs. Gopi Devi	

## Physical Education

1. Dr. Sujata	Convener
2. Mr. Deep Lal	
3. Mr. Sunny Thakur	

## Sociology

1. Dr. Sheetal Thakur	Convener
2. Dr. Ashish	

## Commerce

### Chief Convener/Convener

Dr. Manish Sood

1. Mrs. Sapna Thakur
2. Dr. Ashwani Sharma

## B-Voc

1. Dr. Ram Nath	Chief Convener
2. Mr. Dinesh Sharma	
3. Mr. Churamani	
4. Mr. Ashish Bhopal	
5. Mr. Sushil Thakur	
6. Mr. Gopal Thakur	
7. Mr. Sagar Sood	



## Science

### Chief Conveners:

1. Dr. Brij Bala
2. Mr. Som Krishan Sharma

## Mathematics

1. Mr. Som Krishan Sharma Convener
2. Mr. Lalit Mohan
3. Dr. Santosh Kumar

## Chemistry

1. Mr. Rajesh Kumar Convener
2. Dr. Nirmal Chauhan
3. Mrs. Shweta Chandel

## Botany

1. Dr. Ram Nath Convener
2. Dr. Harish Anand
3. Mr. Gian Chand

## Zoology

1. Mrs. Monika Convener
2. Mrs. Sarita
3. Dr. Nandini Thakur

## Geology & Computer Science

1. Mr. Nishchal Sharma Convener
2. Mr. Shubham Deep

## Physics

1. Mr. Jai. Prakash Convener
2. Dr. Sohan Lal
3. Dr. Sunil Kumar

## Non-Teaching Staff:

1. Smt. Savitra
2. Sh. Kiran
3. Sh. Jai Nand
4. Sh. Narayan

## Post Graduation

### Chief Conveners:

1. Mrs. Neeraj Kapoor.
2. Dr. Rakesh Rana

## MA English

- Dr. Mahi Yogesh Convener  
Mr. Ajay Kumar  
Mrs. Charu Ahluwalia.

## MA Economics

- Ms. Som Negi Convener  
Dr. Ratnesh Tripathi  
Dr. Shashi Sharma  
Dr. Lokesh

## MTTM

- Dr. Hiramani Convener  
Mr. Tarun Thakur

## MA Political Science

- Dr. Sumit Thakur Convener  
Mr. Deep Lal  
Mr. Ratten Dev  
Mr. Sunny Thakur

## MA Hindi

- Mr. Revat Ram Pathania Convener  
Dr. Rupa Thakur  
Dr. Hem Raj

## Academic Programmes Offered :

The college is running Bachelor's Degree Programme in Arts, Science and Commerce under Choice Based Credit System and Master's Degree Programme in Economics, English and Pol. Science, Hindi and T&T. The college is running Vocational Degree Programme in Retail Management and in Hospitality & Tourism.

## Programmes Offered & Seats Available:

Sr. No.	Name of Programme (Main Subject/Discipline)	Seats Available	Sr. No.	Name of Programme (Main Subject/Discipline)	Seats Available
1	B.A. English	100	16	B.A. Physical Education	100
2	B.A. Hindi	100	17	B.Sc. (Physical Sc. with Comp. Sc.)	100
3	B.A. Sanskrit	100	18	B.Sc (Physical Science) with Physics	100
4	B.A. Economics	100	19	B.Sc. (Physical Science/ Life Science) with Chemistry	100
5	B.A. Pol. Science	100	20	B.Sc. (Physical Science) with Mathematics	100
6	B.A. History	100	21	B.Sc.(Life Science) with Botany	100
7	B.A. Geography	100	22	B.Sc. (Life Science) with Zoology	100
8	B.A. Music(I)	100	23	B.Sc. (Phy. Science) with Geology	100
9	B.A. Music(V)	100	24	B.Com.	140
10	B.A. Sociology	100	25	B. Voc. in Retail Management	40
11	B.A. Pub. Admn.	100	26	B. Voc. in Hospitality & Tourism	40
12	B.A. J&MC	100	27	M.A. English	30
13	B.A. Mathematics	100	28	M.A. Economics	30
14	B.A. Tourism & Travel Mgt.	100	29	M.A. Pol. Science	30
15	B.A. Education	100	30	M.A. Hindi	30
			31	MTA/MTTM	30

## Guidelines for admission to 1st Year Undergraduate Courses for the session 2023-2024

### Important Dates for B.A./B.Sc./B.Com. Programme :

Submission of admission forms for session 2023-24 :	30th June to 8th July, 2023
Display of 1st Merit List :	08-07-2023 at 5.00PM
First Counseling and Fee Deposit :	10-07-2023 to 12-07 -2023
Display of 2nd Merit List :	12-07- 2023
Second Counseling and Fee Deposit :	13-07-2023 to 14-07-2023

# Guidelines For Admission to 1st year Undergraduate courses (BA/B.Sc/B.Com) session 2023-24

## Eligibility for Admission to 1st year:

A student pass in the Senior Secondary (+2) Examination (Academic Stream) conducted by the H.P Board of School Education or an examination accepted as equivalent there to by the various bodies of the H.P. University will be given admission strictly according to merit and reservation. for various reserved categories of students as per the HP University Guidelines

**1** Provided that the candidates, who have passed the qualifying examination i.e. 10+2 with science stream, shall be given admission to B.Sc.

**2** Provided that the candidates, who have passed the qualifying examination with commerce stream, shall be given preference to admission to B.Com.

**3** On 1st July 2023, a student should not be more than 23 years in case of boys and 25 years in case of girls in general category. Relaxation of three years will be given in case of SC/ST students as per University norms. The Vice Chancellor may permit age relaxation up to a maximum of six months for reasons to be recorded in writing.

**4** In each discipline, seats will be reserved for SCs, STs, EWS, with disability (PC), Sports and Cultural quota as per HPU /SPU norms.

**5** One seat in each department shall be reserved for single girl child (only child) which will be allotted on the basis of merit.

**6** Any student with compartment in +2 examination will not be eligible for admission.

## Scanned Documents required at the time of filling admission form for 1<sup>st</sup> year

- Passport size photograph.
- Scanned copies of matriculation & 10+2 certificates.
- Latest character certificate in original from the institute last attended. In case of private candidates latest character certificate in original by some H.P. Govt. Gazetted class-I officer issued not before six months.
- Copy of category certificate (SC/ST/EWS) if claimed.
- Copy of Sports/Cultural Activities/NCC/NSS etc. if any. (State/National Level)
- A certificate from competent authority in case of Single Girl Child. (only child)
- Candidates coming from Board/University other than H.P. Board of School Education/H.P. University must produce Migration Certificate in original at the time of admission .
- Himachali Bonafide certificate for fee concession (for girl students only)



## Documents required at the time of counselling

At the time of appearing before admission committee, the applicant should submit her/his application form complete in all respects with other documents in the sequence given below:

### Admission Forms for the

1st year:

- # Three passport Size unattested Photographs.
- # Library Registration Form
- # Latest Character Certificate along from the institution last attended.  
In the case of private candidates, the latest character certificate by H.P Govt. Gazetted Class-I Officer or any other competent authority.
- # Self-Attested copies of matriculation & 10+2 Certificates (Bachelor's Degree Certificates for PG Courses).
- # Self-Attested Copies of category certificate (SC/ST/OBC/IRDP) if claimed.
- # Self-Attested Copies of Sports/Cultural/NCC/NSS etc. if any
- # Bonafide Himachali certificate for fee concession (only for girl students only).
- # Migration Certificate required for the students who have passed the 10+2 exam from a state other than H.P.
- # A certificate from the competent Authority in case of a single Girl child
- # Aadhar Card

### HPU RESERVATION POLICY

Institution follows the reservation policy of H.P. Government and H.P. University in admissions. The following reservations are available,

Schedule Caste (SC)	: 15%	Schedule Tribe (ST)	: 7.5%
Sports (SP)	: 5%	Cultural Activities (CUL)	: 5%
Persons with disability (PC)	: 5%	Economic Weaker Section (EWS)	: 10%

These reservations will be applicable to those, who have passed their qualifying examination from H.P. Board of School Education or from any other Schools located within territorial Jurisdiction of Himachal Pradesh or bonafide resident of Himachal Pradesh. Sports and cultural seats will be allotted to those events which are recognized by HPU sports and co-curricular council. The final decision under sports and cultural quota will be with the respective committees constituted for the same. For reservation the following roster will be followed:

## **GENERAL GUIDELINES FOR ADMISSION TO BACHELOR'S DEGREE**

- 1. Admission to various main/core subjects will be made on the recommendation of the concerned admission committee constituted for the purpose**
- 2. Gap of one year or more in the academic career of an applicant prior to seeking admission to the Bachelor Degree must be supported by documentary evidence or she/he has to give an undertaking as the proof of her/his activities during the period of gap.**
- 3. An applicant must produce all the original certificates at the time of admission /counselling & verification.**
- 4. Applicants coming from Board /University other than the H.P. Board of School Education/H.P. University must provide Migration certificate in original**
- 5. Physically Disabled Applicants seeking fee concession must furnish their status certificate from Medical Board.**
- 6. National Open School students seeking admission to the 1st year of Bachelor Degree must have cleared all the five papers including English.**
- 7. Admission of a candidate is liable to be cancelled in case she or he furnishes incomplete/false information or in case of concealment of facts. Disciplinary action will also be taken against such candidates.**
- 8. Admission cannot be claimed as a matter of right. The Principal can deny admission to any such student whose conduct is detrimental to the interest/discipline of the institution.**
- 9. Initially all admissions shall be provisional and subject to the final approval by SPU/HPU**
- 10. Failed students of other institutions shall not be admitted to any class.**
- 11. The application must be filled by the candidate in her/his own handwriting. It should be complete in all respects and supported by the documents as mentioned above.**

**12. Rules of admission are subject to change as per the SPU/H.P University Notification issued from time to time**

# Online Admission Process

## Instructions to apply online:

Step 1. Login to [www.gckullu.ac.in](http://www.gckullu.ac.in)

Step 2. Click on [Apply Now](#) at the upper right side of the website page for Registration

Step 3. Enter your [ADHAR Card Number, Valid Email ID, Mobile Number](#)

Step 4. Choose DSC 1/ Main Subjects as preference wise.

**Candidate can choose maximum Eight (8) DSC-1/ Main/Core Subjects of their choice preference wise.**

**Subject Choices can be edited till 4 P.M 8<sup>th</sup> July2023.**

Step 5. Enter your all educational details and address details.

Step 6 Upload your scanned passport size photograph and scanned signature

Step 7. Upload the scanned copies :

1. Matriculation Certificate.
2. 10+2 Certificate.
3. Category Certificate (if any), Sports, EWS, Cultural, Physical Handicap Certificates (if applicable).

Step 8. Submit your form by pressing final **Submit Button**.

**NOTE – A CANDIDATE SEEKING ADMISSION IS REQUIRED TO FILL THE ONLINE FORM ONLY ONCE.**

## Online Admission Helpline Contact Numbers for BA/B.Sc./B. Com/ BBA/BCA/MA/MTTM

Faculty	Name of the Teacher	Contact Number
Arts	Prof Ajay Kumar	8988316717
	Prof. Nischal Sharma	9418188365/7018509664
	Dr. Hiramani	7018372774
	Prof. Sunny Thakur	9805777757
	Dr. Hem Raj	9459293000
	Prof. Deep Lal	9882053686
Science	Dr. Harish Chand	9418139706
	Prof. Shubham Deep	7973265735
	Prof. Gian Chand	9816556381
	Prof. Rajesh. K. Sharma	9418653723
	Dr. Santosh Kumar	6280602741
B. Com	Dr. Manish Sood	9418516281/8091748050
	Prof. Sapna Thakur	9805014243

Faculty	Name of the Teacher	Contact Number
B.Voc.	Mr. Dinesh Sharma	8628989017
	Mr. Chudamani	8580744344/9882906844
BBA	Mr. Anubhav Kaishta	9418490389
BCA	Mr. Manoj Sharma	7018601108
MA/MTTM	Prof. Ajay Kumar	8988316717
	Dr. Ratnesh Tripathi	7018239476
	Dr. Hiramani	7018372774
	Prof. Deep Lal	9882053686
	Dr. Hem Raj	9459293000



# Outline of the Courses offered under the Choice-Based Credit System (CBCS) for U.G. Classes

## CORE COURSE:

- **Discipline Specific Core Course (DSC) of Six Credits:** A core course offered by the Discipline/Subject chosen by the candidate as the main or other Discipline/Subject. These courses aim to cover the basics that a student is expected to imbibe in a specific discipline.
- Two papers each of English and Hindi/MIL in B.A. and B. Com of Six Credits.

**ELECTIVE COURSE:** A Course Which A Student Can Choose From A Pool Of Courses Offered By A Discipline/Subject.

- **Discipline Specific Core Course (DSC) of Six Credits:** An elective course is a course that is chosen by a student from the courses offered by the Discipline/Subject of her or his choice. These courses are advanced courses that provide an extended scope.
- **Generic Elective course (GE) of Six Credits:** Any course chosen generally from other than DSC 1 and DSC 2 for 3rd-year students with the intention to seek exposure

**Note:** Students of B.A. 3rd year will choose one Generic Elective Course from

**1. Pol. Science 2. History 3. Economics 4. Geography 5. Hindi 6. English 7. Music 8. Sociology 9. Tour & Travel.**

## ABILITY ENHANCEMENT COURSE:

**Ability Enhancement Compulsory Course (AECC) of Four Credits:** These courses include Environmental Science and English/Hindi

**Skill Enhancement Course (SEC) of Four Credits:** A course that a student studies in DSC-1 (Main Subject). They are value-based courses that aim to provide hands-on training to hone skills and competencies.

## COURSE STRUCTURE FOR B.A. 1ST YEAR:

Students of B.A. 1st Year are required to take 8 papers in all.

MAIN COURSE DSG-1	SECOND COURSE DSC-2	COMPULSORY COURSES	AECC
Paper -1 DSC -1A	PAPER 3 DSC-2A	PAPER 5 ENGLISH ENG 101	PAPER 7 AECC Environmental Science
Paper -2 DSC -1B	PAPER 4 DSC-2B	PAPER 6 Compulsory Hindi	PAPER 8 AECC ENGLISH/HINDI

**Evaluation Process**

<b>I. Internal Assessment</b>	<b>:</b>	<b>30 Marks</b>
<b>Attendance</b>	<b>:</b>	<b>5 Marks</b>
<b>Class Test</b>	<b>:</b>	<b>5 Marks</b>
<b>House test</b>	<b>:</b>	<b>10 Marks</b>
<b>Assignments/Presentation etc</b>	<b>:</b>	<b>10 Marks</b>

[For attendance 75% -80% = 03 marks; 81% -90%= 04 marks; 91% -100%= 05 marks]

**II End Term Examination : 70 Marks**

**For Practical subjects** End Term Exam will be split up into ETE practical (20 marks) and theory (50 Marks)

**Year wise Course Structure for CBCS B.A. & B.Com. Programmes**

Year	Courses to be studied	Credits	Total Credits
1 <sup>st</sup> Year	1. AECC -I Environmental Science	4	44
	2. AECC -II English/Hindi	4	
	3. Core Compulsory Hindi	6	
	4. Core Compulsory English	6	
	5. DSC – 1A(main subject)	6	
	6. DSC – 1B (main subject)	6	
	7. DSC – 2A(second subject)	6	
	8. DSC-2B(second subject)	6	
2 <sup>nd</sup> Year	1. Core Compulsory Hindi	6	44
	2. Core Compulsory English	6	
	3. DSC – 1C (main subject)	6	
	4. DSC – 1D (main subject)	6	
	5. DSC – 2C(second subject)	6	
	6. DSC--2D (second subject)	6	
	7. SEC/AEEC-1(main subject)	4	
	8. SEC/AEEC-2 (main subject)	4	
3 <sup>rd</sup> Year	1. DSE-1A (main subject)	6	44
	2. DSE-1B (main subject)	6	
	3. DSE –2A (other subject)	6	
	4. DSE – 2B (other subject)	6	
	5. SEC – 1 (main subject)	4	
	6. SEC -2 (main subject)	4	
	7. GE-1 (other than DSC-1 & DSC- 2)	6	
	8. GE-1 (other than DSC-1 & DSC- 2)	6	

# COURSE STRUCTURE FOR B.COM. 1ST YEAR:

The students seeking admission in B. Com, 1st Year are required to take following eight subjects.

Sr. No.	Subject	Title Of the Paper	CODE
1	Compulsory English	English-1 Core English (Compulsory) for B.A & B.COM	ENG CE 101
2	Compulsory Hindi	Proyajanmulak Hindi	HIND101
3	AECC Environment	Environment Science	ENVS2 AECC02
4	AECC ENGLISH	Writing Skills	ENG AECC104
5	Commerce	Financial Accounting	BC.1.1
6	Commerce	Business Organization Management	BC 1.2
7	Commerce	Business Law	BC1.3
8	Commerce	Business Statistics and Mathematics	BC1.4



## Year wise Course Structure for CBCS B.Sc. Physical/life Science Programme

<i>Evaluation Process for courses without practicals</i>	<i>Evaluation Process for courses with Practicals</i>
<b>I. Annual Examination</b> : 70 Marks <b>II. Internal Assessment</b> : 30 Marks <b>Attendance</b> : 5 Marks <b>Class Test</b> : 5 Marks <b>House Test</b> : 10 Marks <b>Assignments/presentation etc.</b> : 10 Marks	<b>I. Annual Examination</b> : 50 Marks <b>II. Internal Assessment</b> : 30 Marks <b>Attendance</b> : 5 Marks <b>Class Test</b> : 5 Marks <b>House Test</b> : 10 Marks <b>Assignments/presentation etc.</b> : 10 Marks

Year	Courses to be studied	Credits	Total Credits
1 <sup>st</sup> Year	1. AECC -I Environmental Science 2. AECC -II English/Hindi 3. DSC – 1A(main subject) 4. DSC – 1B (main subject) 5. DSC – 2A(second subject 1st) 6. DSC-2B(second subject 1st) 7. DSC-3A (second subject 2nd) 8. DSC-3B (second subject 2nd)	4 4 6 6 6 6 6 6	44
2 <sup>nd</sup> year	1. DSC – 1C (main subject) 2. DSC – 1D (main subject) 3. DSC – 2C(other subject 1st) 4. DSC-2D (other subject 1st) 5. DSC-3C (other subject 2nd) 6. DSC-3D (other subject 2nd) 7. SEC/AEEC-1(main subject) 8. SEC/AEEC-2 (main subject)	6 6 6 6 6 6 4 4	44
3 <sup>rd</sup> year	1. SEC/AEEC - 3 (main subject) 2. SEC/AEEC - 4 (main subject) 3. DSC – 1A( main subject) 4. DSC- 1B ( main subject) 5. DSC- 2A (other subject 1st) 6. DSC- 2B (other subject 1st) 7. DSC - 3A (other subject 2nd) 8. DSC - 3B (other subject 2nd)	4 4 6 6 6 6 6 6	44

### **Class Room Attendance:**

Each student will have to attend a minimum 75% lectures/ tutorials/ practicals. A student having less than 75% attendance will not be allowed to appear in the End-Term Examination (ETE).

Provided that those having between 74% and 65% attendance will apply for exemption in a prescribed form accompanied by clear reason(s) for absence to the authorized functionaries.

Provided that those having between 64% and 50% attendance will apply for exemption in a prescribed form accompanied by a Medical certificate .



## Choosing Programme/ Study Courses:

Candidate seeking admission in any programme after +2 examination is required to choose one of the disciplines listed below as a **main subject i.e. DSC-1**. Thereafter she/he will choose one other subjects from the list of combinations given in the table below.

### Permissible Subject Combination in BA (Arts/ Humanities)

Sr. No.	Main Subject DSC -1	DSC-2 (Choose one subject) Subject Combination Permitted	Compulsory for BA/B. Com DSC-3 for B.Sc
1	English	J&MC / History / Pol. Science / Geography	English & Hindi
2	Hindi	J&MC / Music / History / Sociology	English & Hindi
3	Sanskrit	Music / Sociology / Public Admn. / T&T	English & Hindi
4	Economics	Maths / Pol. Sc. / T&T / Geography	English & Hindi
5	Pol. Science	History / Economics / English / Geography	English & Hindi
6	History	Pol.Sc./ English / Hindi / Public Admn.	English & Hindi
7	Geography	Economics / English/ T&T / Pol.Sc.	English & Hindi
8	Music (I)	Sociology/Sanskrit/Pub Admn./Hindi/Pol. Sc.	English & Hindi
9	Music (V)	Sociology/Sanskrit/Pub Admn./Hindi/Pol.Sc.	English & Hindi
10	Sociology	Hindi / Music / Education / J&MC	English & Hindi
11	Pub. Admn.	Music/ Education / Sanskrit / History	English & Hindi
12	J&MC	Phy. Education /Hindi / Sociology / English	English & Hindi
13	Mathematics (B.A.)	Economics / English / Geography	English & Hindi
14	Education	Sociology/Public Admn./ Hindi/English	English & Hindi
15	Physical Education	T&T/J&MC/ Sociology/PubAdmn	English & Hindi
16	Tourism & Travel Mgt	Economics / Geography / Phy. Edu. / Sanskrit	English & Hindi
17	Comp. Science	Mathematics	Physics
18	Physics	Chemistry/Geology	Mathematics
19	Chemistry	Physics / Botany	Mathematics/ Zoology
20	Mathematics (B.Sc.)	Physics	Chemistry/Geology
21	Geology	Physic/Botany	Maths/Zoology*
22	Botany	Chemistry/Geology	Zoology
23	Zoology	Chemistry/Geology	Botany
24	B. Com		English & Hindi

\*Students having non - medical background are requested to choose physics and mathematics and with medical background must choose botany and zoology as their DSC2 and DSC3 combinations

### Completion of a Degree:

A regular candidate shall have to undergo the prescribed courses of study in the college affiliated to the Himachal Pradesh University for a period not less than 3 years and a maximum of 5 years from the date of admission of the candidates. *For completion of an undergraduate degree, the student shall have to accumulate a minimum of 132 successful credit hours of course work.*

**P.S.: Successful Passing of a course includes Classroom Learning, Assignment Work, MidTerm Test and End Term Examination including practicals.**

## **B.Voc. (Bachelor of Vocation)** **UGC Approved 3-Year Regular Degree Programme**

### **Course of Study :**

The college offers the following two 'NSQF' (National Skill Qualification Framework) UGC approved 3-year regular degree programmes under semester system for vocational studies as mentioned below.

**B.Voc. in Retail Management                      40 Seats**

**B.Voc. in Hospitality & Tourism                40 Seats**

### **ABOUT THE BACHELOR OF VOCATION (B.Voc.) DEGREE PROGRAMME :**

The University Grants Commission (UGC) has launched a scheme on skill development based job oriented higher education programme as a part of College/University education, leading to Bachelor of Vocation (B.Voc.) degree. This degree Programme is unique with the provision of multiple entry and exit at different levels of NSQF from level 5 to 7, viz. Diploma/Advance Diploma and Degree in compliance to the National Skills Qualification Framework (NSQF). Multiple entry and exit will allow students the flexibility to earn and study as per their convenience.

### **Objectives :**

- ❖ To create requisite job role specific skilled manpower for industry at various NSQF levels as per NOS's (National Occupational Standards).
- ❖ To empower the youth by providing them employment and income generating opportunities.
- ❖ To provide judicious mix of skills relating to a profession and appropriate content of general education.
- ❖ To provide flexibility to the students by means of pre-defined entry and multiple exit levels.
- ❖ To integrate skill based NSQF vocational studies with the undergraduate level of higher education in order to enhance employability of the graduates and meet the industry requirements. Such graduates apart from meeting the needs of local and national industry are also expected to be competent to become part of the global workforce.

### **Course Structure :**

B. Voc. programme is designed with provision for multiple exit levels. All the candidates enrolled for diploma courses or further will be treated at par from the second semester onwards. Students may exit after six months with the certificate (NSQF Level 4) or they may continue for diploma or advance diploma level courses leading to B. Voc. degree.

Following table provides a snapshot of the various certificates and their duration:-

NSQF Level	Skill Component Credits	General Education Credits	Total Credits for Award	Normal Duration	Exit Points/Awards
4	18	12	30	One sem.	Certificate
5	36	24	60	Two Sem.	Diploma
6	72	48	120	Four Sem.	Advanced Diploma
7	108	72	180	Six Sem.	B.Voc. Degree

## **Internship Programme:**

Internship for 6 weeks after the completion of each year is an integral/essential component of B.Voc. Degree. The Internship shall also carry credits to be added in the final evaluation of skill components.

## **Guest Lectures :**

Guest Lecture is an important part of B.Voc. programme. At every level/Semester, Guest Lectures are organized in which experts from the Retail Industries/Hospitality & Tourism Industries are invited & they share their valuable practical knowledge and apprise the students of various skills required and opportunities in the field.

## **Industrial Visits :**

Industrial Visits are arranged for the students of B.Voc. Retail Management as well as B.Voc. Hospitality & Tourism Management which provide the practical knowledge about the related Industries, & their management etc.

## **On Job Training (OJT) :**

On Job Training is an important part of the B.Voc. Course at the end of the every Level/ Semester. During the On Job Training, the students learn the working, management, job roles, co-ordination skills in an organization and also learn how to deal with various types of customers.

**HPKVN (Himachal Pradesh Kaushal Vikas Nigam)** is fully sponsoring the internship apart from facilitating the skill component (60 %) of this programme along with coursework for whole of the programme.

Candidates enrolled for this programme are entitled for '**Kaushal Vikas Bhatta**' as per state government policy.

## **JOB OPPORTUNITIES :**

### ***RETAIL MANAGEMENT :***

- ❖ After the completion of the first semester, the student will get a “Sales Associate” Certificate in the Retail Management sector from Retailers Association's Skill Council of India (RASCI). The candidate may work as a certified resource in any retail-related industry.
- ❖ After the completion of the second semester, the student will get combined “Team Leader” Diploma in the Retail Management sector from Retailers Association's Skill Council of India (RASCI) and Himachal Pradesh University. The candidate may get an opportunity to work in any retail-related industry.
- ❖ After the completion of the second year, the student will get a combined “Departmental Manager” Advanced Diploma in the Retail Management sector from Retailers Association's Skill Council of India (RASCI) and Himachal Pradesh University. The candidate may work as a skilled resource in the related field as well as explore opportunities to become an entrepreneur.
- ❖ After the completion of the third year, the student will get a degree from the Himachal Pradesh University. The candidate may become a “Store Manager” in retail-related industries as well as explore opportunities to become an entrepreneur.

### ***HOSPITALITY & TOURISM***

- ❖ After the completion of the first semester, the student will get a “Office Associate” Certificate in the Hospitality & Tourism sector from Tourism and Hospitality Skill Council (THSC). The candidate may

work as a certified resource in any hospitality and tourism-related industry.

- ❖ After the completion of the second semester, the student will get combined “Front Office Executive” Diploma in the Hospitality & Tourism sector from Tourism and Hospitality Skill Council (THSC) and Himachal Pradesh University. The candidate may get an opportunity to work in any Hospitality & Tourism-related industry.
- ❖ After the completion of the second year, the candidate will get a combined “Guest Relations Manager” Advanced Diploma in the Hospitality & Tourism sector from Tourism & Hospitality Skill Council (THSC) and Himachal Pradesh University. The candidate may work as a skilled resource in the related field as well as explore opportunities to become an entrepreneur.
- ❖ After the completion of the third year, the student will get a degree from the Himachal Pradesh University. The candidate may become a “Duty Manager” in the Hospitality & Tourism-related industries as well as explore opportunities to become an entrepreneur.

Following tables provide a snapshot of the Job Roles after different levels.

### Retail Management

NSQF Level	Semester	Job Role	Training Hours
4	I	Sale Associate	585
5	II	Team Leader	585
6	III & IV	Departmental Manager	1170
7	V & VI	Store Manager	1245

### Hospitality & Tourism

NSQF Level	Semester	Job Role	Training Hours
4	I	Front Office Associate	585
5	II	Front Office Executive	585
6	III & IV	Guest Relations Manager	1170

### Faculty of B.Voc. Course :

<b>Retail Management :</b>		<b>Hospitality &amp; Tourism :</b>	
1. Mr. Chura Mani	Trainer	Mr. Dinesh Kumar	Trainer
2 Mr. Susheel	Trainer	Mr. Sagar Sood	Trainer
3 Mr. Gopal Thakur	Trainer	Mr. Ashish Bhopal	Trainer



## Eligibility Conditions :

- ◆ Admission to the B. Voc. programme will be as per the rules and regulations of the Himachal Pradesh University.
- ◆ The eligibility criteria for admission to the B. Voc. degree programme shall be 10+2 in all streams from a recognized board or an examination equivalent thereof from a Board/University established by law in India with English as a compulsory subject with 45% marks in aggregate, OR any examination of a University/Board/College or School in a foreign country recognized as equivalent for the above purpose by the Vice-Chancellor/Equivalence Committee on its own, OR on the recommendations of Association of Indian Universities with 45% marks OR as per eligibility norms of the college for admission to undergraduate courses in case of center of excellence.
- ◆ Vocational subjects under NSQF will be given weightage, equivalent to any other general education subject while considering admission to the undergraduate courses as per reference No. DDNo.. 1 - 52/2013(CC/NSQF) dated 30.04.2014 of UGC.
- ◆ On 1st July 2023, a student should not be more than 23 years in case of boys and 25 years in case of girls in general category. Relaxation in case of SC/ST will be given as per university norms. The Vice - Chancellor may permit age relaxation up to a maximum of six months for reasons to be recorded in writing.
- ◆ Reservation rules are applicable as per the rules or guidelines of the Himachal Pradesh Government.
- ◆ Students belonging to SC/ST category shall be given a 5% relaxation in marks for admission purpose, i.e., they would require a minimum of 40% marks in aggregate at 10+2 level.
- ◆ Students having compartment shall not be allowed admission in the B.Voc. programmes.
- ◆ A candidate cannot pursue two full time undergraduate courses simultaneously.
- ◆ The University reserves the right to cancel any admission at any stage.
- ◆ In matters relating to undergraduate admissions, the decision of the Admission Committee/Vice-Chancellor, Himachal Pradesh University, Shimla, shall be final.
- ◆ All legal matters pertaining to undergraduate admissions shall be subject to the Himachal Pradesh jurisdiction only.
- ◆ Admission to the B.Voc. programme in Retail Management and Hospitality & Tourism (Semester-I) shall be done purely on the merit in the qualifying examination (10+2 etc.) .
- ◆ There are three categories of candidates who shall be given admission in Semester-I of the skill-based courses under NSQF.
  - Category 1** : Students who have already acquired NSQF certification Level 4 in a particular Industry sector may opt for admission in the skill-based courses under NSQF.
  - Category 2** : Students who have acquired NSQF certification Level 4, but may like to change their trade and enter into skill-based courses in a different trade.
  - Category 3** : Students who have passed the 10+2 examination with conventional schooling without any background of vocational training.

**Note:** Regarding selection of students for B.Voc. programme, 10% extra weightage shall be given to Category-1 and 5% extra weightage shall be given to Category-2 in 10+2 examination. Final list of students shall be decided on merit.

The course content of the B.Voc. programme will be taught in English.

### Conditions of Registration and Admission :

- ❖ Application for admissions shall be submitted in the prescribed form to the B.Voc Committee.
- ❖ Receipt of the applications submitted to be obtained from the committee.
- ❖ True and correct particulars should be given in the application form.
- ❖ The following certificates in original shall be produced at the time of admission:
  - a) Matriculation Certificate
  - b) 10+2 Mark Sheet(s)
  - c) Latest Character Certificate in original from the Head of the Institution last attended. In case of private candidates, latest character certificate by some HP Govt. Class-I Gazetted Officer.

### Fee Structure for B.Voc. Course

S.No.	Particulars B.Voc.	Amount (₹)
1	Admission Fee	50
2	University Registration Fee (For 1 <sup>st</sup> year new students)	185
3	University Continuation Fee	10
4	University Sports Fund (Annual)	15
5	Youth Welfare Fund	15
6	University Holiday Home Fee	1
7	Building Fund	120
8	Identity Card Fund	10
9	Mid Term Fee	100
10	College Magazine Fund	50
11	Medical Fund (H.F.)	6
12	Library Security (Refundable) (New Admission)	100
13	Amalgamated Fund	300
14	Red Cross Fund	40
15	Tuition Fee (only Boys)	1000

S.No.	Particulars B.Voc.	Amount (₹)
16	Book Replacement Fund	25
17	Cultural Activity Fund	20
18	P.T.A. Fund/Membership Fee	300
19	Furniture Repair Fund	10
20	Rovers & Rangers Fund	60
21	N.C.C. Fund	5
22	Student Aid Fund	2
23	Computer & Internet Facility	20
24	Sports & Cultural Fund	240
<b>Other Charges (Skill Component) per semester</b>		
25	Skill Component Practical -I	240
26	Skill Component Practical-II	240
27	Tuition Fee	1000
28	Late Fee (per day)	10
29	Assessment cum certification fee charged by sector skill council per sem.	1200

#### NOTE :

- 1 Exemption of tuition fee will be available to the Himachali girls only, subject to the production of Bonafide Himachali Certificate.
- 2 Disabled students with more than 40% disability will be exempted of tuition fee subject to the production of disability Certificate issued by the competent medical Authority at the time of admission.
- 3 Fees and funds once deposited are not refundable in any case.

## Guidelines for Admission to M.A. Courses:

The college offers post-graduate courses in the subjects of English, Economics, Political Science, Hindi and T&T. The number of available seats in every course is as under:

<b>M.A. English</b>	<b>30 seats</b>
<b>M.A. Economics</b>	<b>30 seats</b>
<b>M.A. Political Science</b>	<b>30 seats</b>
<b>M.A. Hindi</b>	<b>30 seats</b>
<b>MTA/MTTM</b>	<b>30 seats</b>

### General Rules:

The admission will be on the basis of centralized entrance tests conducted by the HPU/SPU for the session 2023-24. The students interested in admission to the institution, will have to apply separately after the declaration of results by the HPU. The final list of candidates will be decided on merit.

An applicant should not be more than 26 years of age as on 1-7-2023 in case of boys & 28 years in case of girls. The upper age limit is 29 years for SC/ST applicants. The Vice-Chancellor may permit age relaxation up to a maximum of 6 months for reasons to be recorded in writing.

- 1 A candidate who fails in 1<sup>st</sup> semester may be permitted to join 2<sup>nd</sup> semester but she/he shall not be permitted to proceed from 1<sup>st</sup> to 3<sup>rd</sup> semester without appearing in 2<sup>nd</sup> semester examination.
- 2 15% and 7.5% reservation is available to SC and ST applicants respectively. In case the reserved seats remain vacant, the same shall be considered open for the general category applicants.
- 3 The admission of a student migrating from another university shall be treated as provisional and shall be confirmed only on the production of migration certificate and character certificate in original from Head of the Institution last attended.

**Note:** The eligible candidate who has passed Honours course in concerned subject will be

given weightage as per the SP University, Mandi norms.

### Eligibility Conditions:

Candidates who have passed Bachelor's Degree examination with at least 50% marks in aggregate or 45% marks or Honours in the concerned subjects are eligible. Relaxation of 5% marks in minimum eligibility for admission will be given to SC/ST candidates.

### Procedure of Admission:

- 1 The candidate should fill the admission form in her/his own handwriting and submit it to the admission committee. The admission form must be complete in all respects.
- 2 A candidate seeking admission to first year of any course must appear before the concerned admission committee with her/his parents or guardian.
- 3 A candidate seeking admission to any class should appear before the concerned admission committee, thereafter the Chief Convener of the Faculty concerned.
- 4 When admission is granted to a candidate, the candidate must deposit fees within specified time failing which her/his admission will stand cancelled.
- 5 At the time of appearing before admission committee, the applicant should submit her/his application form complete in all respects with other documents in the sequence given below :
  - (i) Admission Form
  - (ii) Library Registration Form
  - (iii) Character Certificate in original
  - (iv) Attested copies of Matriculation, 10+2 certificate & attested copy of Bachelor Degree Certificate.
  - (v) Attested copy of H.P.U. Registration card (if any).
  - (vi) Himachali bonafied certificate for girls.
  - (vii) Three passport size photographs.

## Details of Fee and Funds for the Session 2023-24

(Subject to change according to the latest instructions of H.P. Govt./SPU)

S.No.	Particulars for B.A./B.Sc./B.Com./M.A.	Amount (₹)
1	Admission Fee	25
2	Late Admission Fee (per day) after 25.6. 2019	10
3	University Registration Fee (For 1 <sup>st</sup> year students)	200
4	University Continuation Fee (old Students)	10 per Sem.
5	University sports Fee (Annual)	15
6	Youth Welfare Fund	15
7	University Holiday Home Fee	1
8	Building Fund	120
9	Identity Card	10
10	House Examination Fee	40
11	College Magazine Fund	50
12	Medical Fund (H.F.)	6
13	Library Security (Refundable) (New Admission)	100
14	Amalgamated Fund	300
15	Music	180
16	Tuition Fee	600
17	College Development Fund	10
18	Book Replacement Fund	25

S.No.	Particulars for B.A./B.Sc./B.Com./M.A.	Amount (₹)
19	Science Funds (₹20 Med. ₹480 Non Med.)	
	Physics	240
	Chemistry	240
	Botany	240
	Zoology	240
	Computer Science	240
20	Geography Fee	180
21	Cultural Activity Fund	20
22	P.T.A. Fund/Membership Fee	500
23	Furniture Repair Fund	10
24	Rovers & Rangers Fund	60
25	N.C.C. Fund	5
26	M.B. Fund	2
27	Educational Tour	2
28	Annual Function	3
29	Lady Attendant Fee (For Girls)	6
30	Computer & Internet Facility	20
31	Sports Fund	240
32	University Development Fee (₹100 for BPL candidates)	250

### NOTE :

- Exemption of tuition fee will be available to the Himachali girls only, subject to the production of Bonafide Himachali Certificate.
- Disabled students with more than 40% disability will be exempted of tuition fee subject to the production of disability Certificate issued by the competent medical Authority at the time of admission.
- Fees and funds once deposited are not refundable in any case.





## Scholarships/Concessions

The College offers the following Scholarships and Concessions.

### Centre Sponsored Schemes :

- ❖ Post-Matric Scholarship schemes for SC/ST/Minority/E.B.C./O.B.C/Disabled students.

### State Sponsored Schemes :

- ❖ Indira Gandhi Utkrisht Chhatravriti Yojna
- ❖ Kalpana Chawla Chhatravriti Yojna.
- ❖ Maharishi Balmiki Chhatravriti Yojna.
- ❖ I.R.D.P. Scholarship Scheme.
- ❖ Financial Assistance to the Children of the Armed Forces Personnel killed/disabled during wars/operations.

### Half Fee concession :

If two male wards of the same parent are getting education in the college, only one will be eligible for the concession.

**Fee concession will be given to the poor but brilliant students on the recommendation of fee concession committee.** If two brothers are studying in the college, only senior one will be considered for the concession.

**The student with disability above 40% will be eligible for 100% fee concession.**

The scholarships are awarded to the students as per norms and rules prescribed by the department. The students will have to apply for scholarship through internet on **NSP 2.0 website**, the dates for which will be notified on College Notice Boards. Only those students who are regular in the college rolls (her/his name should not be struck off from the college roll and should have at least 75% lecture attendance) and have obtained minimum passing marks in all subjects in the house examination are eligible for the award of scholarship/concession.

### Fines and Penalties

1. Failure to pay dues on/by due date will entail a fine of Rs. 5 per day.
2. The name of student shall be struck off from the college roll, if she/he remains absent without sanctioned leave for continuous 10

days or more than 10 days in a month.

3. Re admission is permissible with a fine of Rs. 100/- for the first time and Rs. 200/- for the second time on the recommendation of concerned teacher.
4. For seeking re-admission the candidate must be accompanied by her/his parent or guardian.
5. If a student fails to seek re -admission within 7 days after his/her name is struck off, he/she will have to pay additional fine @ Rs. 10/- per day for a maximum upto 10 days at the time of readmission. After this period the student will lose her/his right to re-admission.
6. The Principal can expel/rusticate a student from the college if found guilty of misconduct.
7. The library security deposit will lapse if a student doesn't apply for refund within one year of her/his leaving the college.
8. **A fine of Rs. 100/- shall be imposed on a student if she/he is found using cell phone in college campus except cell phone zone i.e. playground of college. Repeated offence will lead to increase in fine and even confiscating of mobile phone.**
9. A fine of Rs. 500/- shall be imposed on a student carrying intoxicants/smoking materials within the campus.
10. It is mandatory for all the students to carry their college identity card to the college. A student without college identity card in the college campus will be imposed a fine of Rs. 50.

### Other fines will be as given below:

- a) Absence per period: Rs. 1/-
- b) Absence per practical: Rs. 3/-
- c) Absence in Minor Test : Rs. 100 per paper
- d) Delay in returning Library books: Rs. 1/- per day per volume.

**Note: Students are advised to preserve fee receipt issued by the college for future use. In case fee receipt is lost, photocopy/Fee Receipt no. of the same can be obtained from the clerk on the payment of Rs. 100/- .**

## College Library

The college library has a collection of approximately 29000 books including 3,346 reference and 10,000 general books. The library subscribes 10 newspapers, 18 magazines and 5 journals regularly. There is a well maintained reading room for students as well as teachers. The college library is registered for N-list Programme of University Grants Commission. This Programme provides access to more than 21000 e-journals and over 51000 e-books through INFLIBNET. Efforts are being made to further modernize the library. The college library is partially computerized with all the database of library updated on library software since 2011-12.

Along with this, separate departmental libraries have been set up in all the science departments. The rest of the departments will also be provided with this facility in the near future.

## Guidelines for the use of Library

Immediately after admission, a student will have to collect library card from the college librarian on production of her/his fee receipt. She/he has to get it signed in person by her /his tutor, librarian and finally by the Principal.

Ordinarily two books are issued at a time for 30 days but the Librarian has the right to recall the books at any time.

Reference Books and Periodicals including Journals and Magazines are not issued.

Student shall be responsible for the book as soon as it is issued to her/him. In case the book is defected or damaged in any way or lost, she/he has to either replace the book or pay fine equivalent to the latest market price of the book.

## Book Bank

A book bank has been set up in the college library so as to provide text books to the needy brilliant students. Books collected on the basis of donation by teachers are issued and donated to the students keeping in view the stock available in the book bank.

## College Identity card:

Each admitted student will be issued a

college identity card which have her/his complete personal information along with one stamp size photograph. In case of loss of the card, a duplicate identity card is issued on payment of Rs. 50/- and production of copy of FIR lodged with the Police station.

## Leave Rules for the Students

- 1 A student can proceed on leave with prior permission from the college Principal, but the application should also be signed by parent/guardian of the student and duly recommended by the tutor.
- 2 A tutor can sanction leave up to maximum of 5 days and leave for longer duration will be sanctioned by the college Principal.
- 3 The applicant must get her/his leave sanctioned herself /himself and further ensure that the concerned subject teachers have noted down the leave.
- 4 Leave on account of illness, if it is for more than three days, must be accompanied by the medical certificate.
- 5 Students participating in various inter college games or other competitions including NCC camp; trekking tour, etc. will have to get their leave sanctioned by the college Principal on the recommendation of their incharges concerned before their departure.

**Please note that general leave will only be counted for the relaxation in fine only and not to be counted as the lecture attended. In case of participation in sports, cultural, NCC, NSS and others activities credit will be given to the students and to be counted as lecture attended.**

## Annual Prize Distribution Function

Annual Prize Distribution function is held in the last week of February every year to give away prizes to the students excelling in academics, sports, N.C.C., N.S.S., cultural and other extra co-curricular activities.

## Rules for award of Prize:

### In Academics

Prize will be awarded to the student who

secures first or second position in aggregate in terms of CGPA (in H.P. University Annual exams.) provided that the student has passed in all the subjects offered. A student securing a position in the merit list of H.P. University is awarded "Roll of Honour" and a prize.

Prizes are also awarded to the students:

- a) Having 100% attendance in all subjects.
- b) Best reader among boys and best reader among girls as adjudged by the college librarian.

### **In Sports / Cultural / N.C.C. / N.S.S.**

#### **Prizes are awarded to students:**

- a) Bagging I<sup>st</sup>, II<sup>nd</sup>, & III<sup>rd</sup> position in national/Inter Zonal/ Inter Varsity/H.P. University/ H.P. State sports/ College Athletic Meet/ Cultural Events.
- b) To N.C.C. students for participation in RD Parade, selection in National, Directorate level camp/ state RD, position in shooting, best turn out and selection as Best Cadet.
- c) To the best N.S.S. volunteer and group leader.
- d) College Colour' is presented to the students for their outstanding performance at National/State/H.P. level in sports, N.C.C. and N.S.S.events and Rovers & Rangers participation.

### **Career Guidance and Counselling Cell**

Career guidance, counseling and placement activities have become an integral part of functioning of education institutions which provide a number of opportunities to the educated youth. With the objective of helping students in making right career choice and providing them placement opportunities through campus interviews, the career guidance, counseling and placement cell arranges seminars, counseling session at the time of admission and throughout the year.



### **College Magazine**

The college brings out its annual magazine *Devdhara* that provides an opportunity to the budding student writers to express their creative, innovative and analytical views on various issues of significance. The magazine has six sections viz. English, Hindi, Pahari, Sanskrit, Science and Commerce. For each section, the staff Editor selects a suitable, vibrant student editor. Students willing to contribute their write ups to the college magazine can contact these editors. The selected paintings made by the students are also given space in the college magazine.

### **N.C.C.**

The college has 3 wings of National Cadet Corps i.e. Air Wing, Army wing boys and Army wing girls. N.C.C. (Air Wing) enrolls total of 200 students out of which 33% are girls.

In N.C.C. Army wing (boys) 110 students are enrolled whereas in girls wing 80 girls are enrolled.

The N.C.C. provides various types of training/Adventure activities including flying, gliding, parasailing, aero -modelling, shooting, trekking, mountaineering, etc. 'C' certificate holders are given 2% weightage in marks while seeking admission to post graduate courses and are also exempted from written exam for entry to Armed Forces as commissioned officers. First year students of BA/B.Sc./B.Com. who have attained 16½ yrs are eligible to join N.C.C. The cadets are eligible to appear in B certificate examination only after one year of continuous training and at least one camp. For appearing in 'C' certificate examination, students must have put in 2 years of continuous training, passed B certificate examination and have attended at least 2 camps.





## N.S.S.

National Service Scheme is currently having two units in this college with an enrolment of 100 students in each unit under the guidance of two Programme officers. These units are engaged in regular as well as special camp activities in and around the college as envisaged under the spirit of the scheme. For enrolment, students have to apply on prescribed application form which can be procured from N.S.S. officers. A student who completes 240 work hours in two academic sessions and attends one 7 day camp is awarded a certificate and is eligible for 2% weightage in admission to Post Graduate courses.



## Rovers And Rangers

The college has been running Rovers (Boys) and Rangers (Girls) programmes since 2005-2006 session. Students who are enrolled as Rovers and Rangers in the college are given leadership training for the service of the nation and humanity at large.



## Sports

Students interested in sports activities and games should register themselves with Dr. Sujata at the time of admission. The college has infrastructure for the games like Cricket, Hockey, Football, Volleyball, Basket Ball, Badminton, Table Tennis, Weight Lifting, Boxing and Athletics. The college provides various incentives for the students participating in various competitions held at university/ state/zonal/ national levels.

Coaching facilities are available in different games. Coaching for Athletics, cross - country, Boxing, Hockey and Table-Tennis will commence immediately after admission.



## Educational Tour and Excursions

An annual educational tour for the final year students of B.A./B.Sc./B.Com is arranged during the winter vacation with an aim to enhance the outlook of the students. The students who are regular in their attendance and have good conduct will be eligible for the educational tour.

The notice in this regard, showing the exact tour route and expenditure to be incurred will be displayed at appropriate time.

The interested students whose names are recommended by their respective class teachers will have to deposit the requisite amount along with the written consent of their parents on the prescribed proforma with the tour incharge.

Subject excursions are arranged in the subjects where such excursions form the part of their syllabi. Eligibility conditions and other requirements are the same as for the annual educational tour.

During excursion and educational tour, one teacher will accompany every twenty students. No tour/ excursion can be organized without accompanying of any teacher and prior permission of the college Administration.





## Co-curricular Activities

With an aim of providing opportunity for the development of student's potential to the fullest, the college organises activities through various clubs & societies. These clubs/societies organise talks, debates, quiz contest and other competitions in their respective fields. In addition to this, students are also encouraged to celebrate occasions of national importance and cultural significance.



## Disaster Management Club :

The college has established Disaster Management club with a vision to prepare a group of volunteers who can reach out to the tragedy/natural calamity affected people at the earliest so as to provide them immediate relief in tandem with NGOs and local administration.

## College Students Central Association (CSCA) :

In order to inculcate leadership qualities among the students and to provide platform to address the students' problems, the CSCA is constituted in the college in accordance with the university notification. At present, the CSCA is a nominated body of the students comprising of President, Vice-President, Gen. Secretary, Joint Secretary as well as Class and other nominated representatives.



## Parent Teachers Association (PTA)

The Parent Teacher Association is a statutorily constituted elected body which aims at the overall development of the college. Parental co-operation in creating a healthy campus atmosphere is of utmost importance. The PTA aspires for co-operation and participation of parents in full measure, in the wholesome activities of the college. An Executive Committee, comprising the Principal as Chairman, a teacher elected as the Secretary and six executive members every year, meets frequently to carry out the regular affairs of the body. A general body, consisting of all the parents and teachers, meets occasionally to ensure a healthy and congenial academic atmosphere in the college.

PTA is functioning in the college to undertake development activities and also develop a rapport between the parents and the teachers for the smooth functioning of the college.

The objectives are:

- 1 To arrange discussions with the elder and visionary members of the society and incorporate their suggestions for the improvement of educational standard of the college.
- 2 To arrange teachers, etc., when there is a shortage of staff in the institution, as a temporary measure.
- 3 To make the parents aware of various schemes of the government in the area of education and also to give information about various activities and programmes of the Deptt. of education at college District/ State/ National levels.

### Note:

All the Parents of the college students are requested to attend the general body meeting of PTA, the date of which will be notified later on.



## Old Students Association (OSA)

The college is proud of its Alumni Association which is working for upliftment of the college besides enriching the knowledge of students and providing an opportunity for reunion of the old students.



## Hostels

The college has three tribal hostels - two for girls and one for boys. One girls' hostel has a total capacity of 99 and the boys' hostel has total capacity of 69. Temporarily, the other girls' hostel with a capacity of 72 is being used for academic purpose as one of the college old building has been dismantled. Our hostels are well equipped with Sports facilities, Mess, Common Room, TV, Gymnasium and Library facility.

Any college student can seek admission to the college hostel. The admission seeker can procure hostel admission form from the college library on payment of Rs. 10.

The application form complete in all respects should be submitted to the wardens of the respective hostels by 30-07-2023. The candidate must be accompanied by her/his parent or guardian (in case parents are not alive) at the time of submission of the form. Admission to new students shall be given strictly on merit basis. Old students of hostel will have to deposit fee by 30-07-2023.



## Hostel Rules

- 1 A student can apply for the hostel accommodation after he/she is admitted to the college on the recommendation of the warden. Admission to failed students is denied.
- 2 The rooms will be allotted on a date notified by the warden of the hostel and allotted rooms will not be changed without prior permission of the warden.
- 3 Admission shall be sought afresh in every academic session and will be confirmed subject to the following conditions:-
  - (I) Receipt of a duplicate admission form duly signed by the parents of the resident. At the time of admission an applicant will fill such a form and attach a duly stamped envelope addressed to his/ her parents. **Parents must accompany their wards for the admission in hostels otherwise admission will not be granted.**
  - (ii) Satisfaction of the Warden regarding proper conduct and regular payment of dues of hostel, mess and canteen in case of ex-residents.
  - (iii) A student will be allowed to stay in the hostel for a maximum of three years for pursuing U G degree. However, the admission of the boarder will be cancelled the moment, he /she joins a job in the Government/ Private/Corporation/ any other institution during his/her studies.
- 4 Admission to the hostel for the academic year will close 10 days after the closure of admission to the college.
- 5 The general discipline requirements of the college shall be applicable to boarders and the inmates are expected to stick to the timings of the hostel.
- 6 Any outing, including a visit to her/his local guardian's place, without getting leave sanctioned by the hostel warden is strictly banned.



- 7 Residents Permitting or abetting Unauthorized occupation of the rooms/seats shall be liable to:
  - a) Expulsion from the hostel;
  - b) Forfeiture of securities; and
  - c) Imposition of fine by the Warden.
- 8 In case of non-payment of dues or violation of any of the hostel rules by a resident, the Hostel Warden may get his/ her room locked.
- 9 No inmate is allowed to use electric heaters in the room.
- 10 Every resident shall be responsible for the safety of the furniture given to him/her. Furniture is not to be removed from one room to another. Damage to hostel property is a serious offence. Any boarder found guilty of damaging hostel property will be liable for disciplinary action as per hostel rules including expulsion from the hostel.
- 11 An undertaking on a prescribed proforma from the students and their parents will be obtained at the time of admission in the hostels to the effect that she/he will not participate in any political and in disciplinary activities which harms the social, academic, and congenial environment of the Hostel/College.
- 12 A student cannot shift from her/ his allotted room on his own within the hostel without the permission of the warden.
- 13 The residents shall be in their rooms at night and will not move to other rooms for sleeping without the permission of the Warden.
- 14 The residents shall keep the Hostel Identity Card obtained from the Warden with them and will present these on demand by authorities. For this, the applicants will submit an extra attested copy of the photograph along with the admission form.
- 15 The gates of the hostels will be closed at 8.00 PM and opened at 5:00 AM. A resident shall, under all circumstances, inform the Warden about his/her absence from the hostel. He/she shall sign the register maintained for the purpose at the hostel gate. The names of the residents absenting themselves without permission for a fortnight or more may be struck off the rolls and possession of their rooms will be taken by the Warden/Hostel Welfare Officer.
- 16 Entry of outsiders/guests in the hostel is strictly prohibited.
- 17 Use of drugs or intoxicants, smoking and ragging in the hostel is an offence which will result in the eviction and expulsion of the offender from the hostel.
- 18 All the boarders are required to pay their outstanding dues and bills well in time.
- 19 All the boarders are required to ensure overall cleanliness of the hostel campus.
- 20 Residents should not keep cash or jewellery or other valuables in their rooms. The responsibility for safety of their belongings will be entirely that of the residents. The residents are advised to take out an insurance against theft and fire.
- 21 Before leaving the hostel every resident shall obtain clearance from Warden and personally hand over the charge of the room and hostel property. Repair charges for any damage to the furniture will have to be paid by the residents. During vacation, all boarders will deposit their room keys with the hostel Clerks/Warden failing which the result and the security fees of the defaulters will be withheld.
- 22 Local Guardian's address will be registered with the Hostel Warden.
- 23 Only three- or four-days leave will be sanctioned per month for the residents of hostel.
- 24 Violation of any of the above rules will attract a fine of Rs. 100/- and the same will be intimated to the parents/guardian of the boarder.
- 25 The hostel security deposited will lapse if a student doesn't apply for refund within six months of her/his leaving from the hostel.

26 All hostels will formally close on the day of the last regular examination. Each boarder will have to vacate her/his room within 24 hours of the termination of her/his regular examination. Fine per day or any disciplinary action, if required, will be taken for overstay.

### **CONDUCT AND DISCIPLINE:**

- (i) Students shall maintain discipline and peaceful atmosphere in hostel;
  - (ii) A student may be fined or expelled from the hostel by the Warden for the following reasons: -
    - a) Misbehavior of any kind, which will include disrespectful conduct towards the Warden or other teacher, employees of the hostel and other residents;
    - b) Teasing or otherwise harassing other students and/ or the use of violence;
    - c) Stealing or pilfering Hostel/ College property or the property of other students;
    - d) Unruly conduct or rowdism;
    - e) Writing on walls, sticking of posters distribution of unauthorized handbills or notices;
    - f) Making noise or creating disturbance including the use of transistor, radio etc. in a manner likely to disturb other boarders;
    - g) convening, organizing, attending unauthorized meeting within the hostel premises;and
    - h) Breach of any of the hostel rules.
- 27 While visiting common room/dining hall, the student should be in proper dress;
- 28 For any willful disobedience/insolence or defiance and willful tampering with hostel property, the student may be asked by the Warden to leave the hostel immediately subject to the approval by the principal.

29 Students shall use or handle with care all property belonging to the hostel. If a student is found guilty of damaging hostel property, the warden may recover the cost of article/s or replacement and may also impose or recommend imposition of fine depending on the circumstances.

For more information please contact:

**Dr. Kanchan Kumari Mr. Rattan Dev**

(Warden Girls' Hostel)(Warden Boys' Hostel) 94185-28952 94181-22732

### **General Conduct and Discipline**

- 1 Every student should carry her/his college Identity card which should be produced on demand.
- 3 Any act of ragging in campus or in and around the hostels will be severely dealt with. Ragging implies harassment, physical or mental torture to another student by a student or group of students.
- 4 Following will be considered as acts of misconduct and indiscipline and are punishable with either fine or suspension/expulsion.
  - Writing obscenities/dirty words on black board, walls and furniture.
  - Banging doors, desk or other furniture. Smoking, taking drugs/ alcohol, chewing tobacco/ chewing gum/ Pan masala, spitting etc. in the college campus including canteen.
  - Bringing outsiders, miscreants, or anti-social elements in the Campus.
  - Writing slogans, Pasting notice/defacing walls, putting party banners and hoardings and around the campus.
  - Pasting notice on notice board without prior permission of the principal
  - Misbehaving with college staff/fellow students.
  - Holding of any meeting in the campus without prior permission of the principal.



Using mobile phones in the classroom and playing music on the cell phones in the campus as such.

Plucking of flowers/ damaging plants in the campus.

- Indulging in any rash/unbecoming behavior.
- Creating disturbance in the corridor by shouting, playing music or exploding crackers.
- Damaging college property.
- Bringing Motorbikes or any other vehicle inside the college campus except parking area.
- Students are advised to come to college in decent dress. Shorts, capris will be viewed as

## Hostel Charges

**To be realized at the time of admission**

H.O. A/c.	Fee and Funds	Amount (Rs. )
Govt. Funds & College Dues	Hostel Admission Fee	10
	Room rent/seat	360
	Hostel Security (Refundable)	500
	Furniture Security (Refundable)	100
	Utensil charges	30
	Hostel identity card	10
	Common room fund	120
	Attendant fee	480
	Clerical Assistance fee	180
	Electricity charges	2500
	Water charges	250
	Misc. Charges	500
	Sweeper charges	360
	Depreciation charges	100
	Mess Advance	1000
Total (For New Students)	6500/-	
For Old Students	5000/-	

### Anti Smoking /Anti Tobacco

Smoking and use of tobacco products are strictly prohibited in the college campus and the hostels. Any one found smoking or using tobacco products will have to pay a fine of Rs.200/- in addition to suspension or expulsion from the college.

### Sexual Harassment and Grievance Redressal Cell

Sexual Harassment and Grievance Redressal Cell has been established in the college to address the issues of sexual harassment or any other grievance by any student or staff member. Such incident can be reported in person or a complaint can be dropped in the complaint box installed near the principal's office.

**Note:**

**Cell Phones are not allowed in the examination hall. Penalty/fine of `100/- will be imposed on violators (first time) and same will be increased thereafter.**

**Parents/ guardians are requested to remain in touch with the college administration and teachers regarding the progress of their wards.**



# Anti-ragging Regulations and Zero Tolerance to Ragging

Ragging according to the Honorable Supreme Court of India judgment/order 2001 is defined as “any disorderly conduct whether by words spoken or written or by an act with the effect of teasing, treating or handling with rudeness any other student, indulging in rowdy or indiscipline activities which causes or is likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in a fresher or a junior student or asking the students to do any act or perform something which such student will not do in the ordinary course and which has the effect of causing or generating a sense of shame or embarrassment so as to adversely affect the physique or psyche of a fresher or any student.”

Any student found indulged in above stated activities or ragging in any form whatsoever will be punished appropriately which may include:

1. Withholding scholarship or other benefits.
2. Debarring from representation of college events.
3. Withholding of results.
4. Suspension or expulsion from hostel, mess and college.
5. Initiation of legal proceedings under criminal law.
6. Fine upto `25000/- with public apology.
7. In case of more serious allegations, FIR will be lodged against such offenders with police and matter will be disposed of in the court of law where if convicted for such an offence, the offender can be punished with imprisonment up to three years or fine up to ₹ 50,000 or both. Such an offender will stand expelled from the institution and will not be eligible for admission in any other institution for a period of three years.

In case a victim student does not know the name of offending students she/he can give complaint in writing and identify such offenders and an action as specified above can be initiated against them.

**Note: In case of any incidence of ragging please contact any of the following immediately:**

## Anti Ragging Committee

Principal	01902222568
Dr. Brij Bala	9418281284
Dr. Sujata	9418281284
Dr. O.P. Thakur	7018280844
Mr. Som Krishan Sharma	9418477730
Dr. Rakesh Rana	8219611718
Dr. Binta Thakur	9418466451
Mr. Chet Ram	9218781146
Dr. Ram Nath	9418204023
Dr. Kanchan	8219750520
Mr. Raten Dev	7018293656
Mr. Satish Kumar(Supdt. G-II)	9418204277
P.T.A.President	

Students Members : Senior Member - 1 Junior Member -1  
Media Representative  
Civil Administraton Representative

S.H.O. (Police) 100

## Anti-Ragging Squad & Discipline Committee

### Campus Area :

Mr. Som Krishan Sharma	8219922016
Mr. Chet Ram	9218781146
Mr. Ashok Sharma	9418396581
Mr. Ajay Kumar	8988316717
Mr. Sunny Thakur	9805777757
Mr. Lalit Mohan Sharma	8580922720
Mr. Vijay Singh	7018601162

### Library Area

Dr. Nirmal	9816260041
Mr. Nishchal Sharma	9418188365
Dr. Sheetal	9816014080

### Science Block Ground Floor

Mr. Jai Prakash Sharma	9816003178
Mr. Rajesh Singh	9418847059
Mr. Lalit Mohan	8580922720

### Science Block Ist Floor :

Dr. Sunil Kumar	9876593649
Dr. Sohan Lal	8219720565

**Toll Free Anti Ragging  
Helpline 24x7  
1800-180-5522**

Dr. Anuradha Negi	9418811623
Mr. Jai Parkash Sharma	9816003178

### Science Block Top Floor :

Dr. Ram Nath	4418204023
Mrs. Sarita	9418798698
Dr. Sakshi Rana	9418600670

### New Building Arts Block :

#### Ground Floor :

Dr. Sujata	9418281284
Ms. Som Negi	9418184084
Mr. Ratnesh Tripathi	7018239476
Mr. Vijay Singh	7018601162

#### First Floor :

Dr. Rakesh Rana	9418024497
Mr. Jyoti Charan	9418010504
Ms. Minakshi Johal	9816010015

#### Second Floor :

Ms. Som Negi	7018946200
Mr. Sunny Thakur	9805777757
Dr. Manish Sood	8091748050
Dr. Anupama Katoch	9418422646

#### Top Floor :

Dr. Hari Singh	9418205257
Dr. Rupa	7831968760
Dr. Lokesh	9418862625
Dr. Thakur Sen	7018651809

#### Old Girls Hostel

Mr. Som Krishan Sharma	8219922016
Dr. Hiramani	9459102717
Dr. Gian	9816556381
Ms.Minakshi Johal	9816010015

#### New Girls & Boys Hostels :

Mr. Ratan Dev	9418122732
Dr. Kanchan Kumari	9418528952





**Teaching Staff of G.C Kullu**





# Govt. College Kullu H.P.-175101



Estd. : 1967



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Website : [www.gckullu.ac.in](http://www.gckullu.ac.in)