



GOVT.
COLLEGE
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Institutional Action Plan Session 2023-24

The action Plan of an institution plays a pivotal role in enabling and achieving its objectives and promoting holistic growth. Outlining specific goals and objectives helps create a supportive and enriching environment for both students and teachers. This comprehensive plan includes multiple dimensions that foster a nurturing and enriching environment for both students and educators. Our well-developed infrastructure, including libraries, labs, playgrounds, and communal areas, promotes an inclusive campus environment. Regular skill-building workshops, wellness programs, and cultural activities empower students to develop essential skills and well-rounded personalities. With the help of a well-defined Annual Action Plan and cooperative staff work, we strive for consistent advancement that is in line with our long-term institutional success vision as well as our short-term objectives.

The college action plan for session 2023-24 includes:

- **Academic Calendar**
 - An academic calendar is framed for the session 2023-24. All the important events such as academic, sports, and cultural activities that occur during the year are indexed and scheduled.
- **Submission of AQARs (Annual Quality Assurance Reports)**
 - The AQARs for the previous academic years were to be compiled and submitted.
- **Compilation and Submission of SSR (Self-Study Report)**
 - To compile and submit the Self-Study Report (SSR) for the upcoming NAAC accreditation cycle.
- **Preparedness for the NAAC Peer Team visit**
 - The college is scheduled to undergo NAAC Assessment and Accreditation in June 2024 and NAAC Peer Team is scheduled to visit the institution. IQAC and NAAC committees are supposed to get their work done meticulously and well on time.

- **Infrastructure Upgradation**

In preparation for the NAAC Peer Team visit, the College Advisory The Council proposed the following key upgradation to enhance the campus infrastructure:

- Construction of a ‘Stage’ in the multipurpose hall to facilitate academic and cultural activities.
- To construct a new ‘Main college gate’ to add campus security and enrich the aesthetic appeal of the college.
- To install railings and wheelchair ramps to support accessibility for disabled students, ensuring easy and convenient access to the wheelchair users and disabled.
- To repair all toilets (Boy’s Hostel), Science Block, and Old Girl's Hostel to improve hygiene and usability.
- To Paint the old Library Roof, an old building of the college to revitalize and maintain the campus appearance.
- To repair and replace the broken windows.
- To repair broken furniture and ensure a safe, well-maintained learning environment.
- To paint the “Basket Ball Court”.
- Upgrade girls’ Common Room”, with a First-Aid Box, an Infirmary, Chairs, Books, Magazines, yoga mats, and indoor games for girls
- To install R/O water purifiers for the students.
- Replace the old curtains in the Girls’ Hostel with new ones.
- Repair the gate of the Girls’ Hostel to enhance safety and security.
- Install steel planters for flower pots to beautify the campus.
- Set up a computer in the staff room to assist teachers with entering and uploading student grades.

These proposals are aimed at creating a welcoming, accessible and practically functional campus for students, staff, and the visitors.

- **ICT Infrastructure Upgradation**

- Upgrade and augment ICT facilities in the college.

- **International National Seminars**

- The college plans to organize international and national seminars during the session.

- **To sign MOUs** with other departments/ agencies to impart skill training to students.

- **Fostering Social Responsibility and Nation-building**
- **Community Outreach Programs:**
 - Encourage students to participate in community service and outreach programs focused on education, health awareness, and environmental conservation in local communities.
 - Collaborate with NGOs and government bodies to organize field activities that contribute to nation-building and societal welfare.
 - Gender Sensitization and Women Empowerment: Strengthen gender sensitization programs to educate students on gender equality, rights, and empowerment. Introduce workshops on self-defense, legal rights, mental health awareness, and financial Awareness.
 - Expand initiatives like village adoption, where students engage in rural development projects such as health camps, educational drives, and sustainable practices promotion. Academic and Administrative
- **Audits Academic and Administrative audit**
 - Conduct administrative and academic audits to analyse and improve institutional operations.
- **Inter-college Sports Event (HPU)**
 - The college proposes to host at least one inter-college sports event in collaboration with HPU.
- **Faculty Development Program (FDP)**
 - To encourage faculty (Arts, Science, and Commerce)to participate and conduct FDPs to improve their proficiency in IT, financial management, and quality improvement.
- **Induction and Orientation for New Teachers**
 - To encourage new teachers to register for induction and orientation programs.

Action Taken Report 2023-24

- **Adherence to Academic Calendar**

The institution followed the proposed academic calendar meticulously throughout the year, ensuring a well-structured schedule for academic and co-curricular activities. This adherence helped maintain consistency and supported the timely completion of all planned events and programs.

- **Annual Quality Assurance Report (AQAR)**

The Annual Quality Assurance Report (AQAR) was filed and submitted successfully, reflecting the institution's compliance with quality standards. Additionally, past AQARs were reviewed and revised to align with current quality assurance benchmarks, underscoring the institution's commitment to ongoing improvement and accountability.

- **Self-Study Report (SSR)**

The Self-Study Report (SSR), a critical document in showcasing institutional quality and performance was compiled diligently before being finalized and submitted. This comprehensive report serves as a foundation for the institution's assessment and reaffirms its dedication to maintaining high standards in education and administration.

- **NAAC Peer Team Visit**

The NAAC peer team visit was scheduled for June 2024. This visit is a vital opportunity to demonstrate the institution's recent achievements in academic excellence, innovative teaching methodologies, and infrastructure enhancements. To support the visit, each department is directed to prepare detailed presentations highlighting advancements in faculty research, student support, curriculum improvements, and campus facility upgrades. This thorough preparation reflects the institution's commitment to fulfilling NAAC's quality benchmarks.

- **Hosting of HPU Inter-College Basketball Championship**

The College successfully organized the HPU Inter-College Basketball Championship, which saw enthusiastic participation from various colleges across Himachal Pradesh. The event was well-coordinated and provided an excellent platform for students to showcase their athletic skills, fostering sportsmanship and inter-collegiate camaraderie.

- **College Infrastructure Upgradation**

Before the NAAC visit, all proposed tasks such as:

Multipurpose Hall Stage, College Gate, Railings, Toilet repairs, Window pane replacements, painting of library roof, office, campus beautification, furniture repair, painting Basket Ball Court, Computer installation, establishing Girl's common room, installing Water purifiers and all other things as proposed in the yearly Action Plan were completed promptly. The target set for the College

Infrastructure Up gradation was achieved well in time.

- **Enhancements in Educational Infrastructure**

To foster an engaging learning environment, the institution has made significant upgrades to its educational facilities such as:

- **Interactive Panels:** New interactive panels have been installed in classrooms, enhancing the interactive learning experience and facilitating dynamic teaching methods that encourage student participation and collaboration.
- **ICT Infrastructure:** The addition of new computers across various departments significantly strengthen the institution's ICT infrastructure, providing students and faculty with the latest technology to support their academic pursuits and research initiatives.
- **Library Digital Resources:** The library's digital resources have been thoroughly updated, ensuring access to a wealth of current academic materials, journals, and e-books. This upgrade enhances research capabilities and supports the diverse learning needs of students and faculty alike.

- **Comprehensive External Audit Report on Institutional Sustainability, Efficiency, and Compliance.**

Audits serve as critical tools in reinforcing the institution's dedication to sustainable practices, operational efficiency, and educational excellence. To align with best practices and reinforce institutional goals, the institution engaged external experts from relevant government departments to conduct thorough audits in key operational areas:

- **Green Audit:** The college has conducted a Green Audit to assess the campus's environmental sustainability practices and energy efficiency measures. This audit identified opportunities to enhance ecological responsibility, reinforcing the institution's commitment to sustainable development.
- **Energy Audit:** An Energy Audit was carried out to analyze energy consumption patterns across campus, highlighting areas for conservation and recommending strategies to optimize energy use. This initiative aims to reduce both environmental impact and operational costs.
- **Academic Audit.**
A comprehensive internal Academic audit was conducted, with plans underway for an external academic audit. The findings promote accountability and identify areas for continuous improvement, strengthening the institution's Academic and operational framework.
- **National Workshops and Conference**
- **National Workshop by the Department of Mathematics**
The Department of Mathematics is preparing to host an intensive five-day

National Workshop in November 2024. This workshop is designed to unite mathematicians, educators, and students nationwide for an immersive exploration of advanced mathematical concepts and applications. The event is focused on fostering collaboration and innovation, positioning it as a landmark occasion for mathematical learning and exploration.

1. **National Conference by the Department of Botany**

The Department of Botany has planned a National Conference on the theme “**Mountain Ecosystem: A Biodiversity Focus.**” This conference aims to gather experts, researchers, and students from across the country to investigate the unique biodiversity of mountain ecosystems. The event will feature presentations, panel discussions, and interactive sessions, enabling participants to gain insights into the ecological significance of mountain regions and the critical need for conservation efforts to protect their rich biodiversity. These actions reflect the institution’s commitment to enhancing academic excellence and promoting collaboration among various disciplines.

• **Faculty Development Program on Quality Enhancement**

Faculty members were actively encouraged to participate in a Faculty Development Program (FDP) focused on Quality Enhancement.

• **Induction Programs for Newly Recruited Faculty**

All newly recruited faculty members were enrolled in Induction Programs. These programs provided comprehensive orientation regarding the institution’s educational framework and policies, ensuring that new faculty are well-integrated into the academic community and understand the institution’s mission and objectives.

These initiatives demonstrate the institution’s commitment to professional development and continuous improvement, fostering a knowledgeable and skilled faculty dedicated to enhancing educational outcomes.

This Action Taken Report for the 2023-24 session illustrates the institution’s proactive and organized approach to advancing academic quality, institutional standards, and student engagement. Under the guidance of the Internal Quality Assurance Cell (IQAC), targeted initiatives have been successfully implemented to advance the institution’s standards and enrich the overall student experience. Each initiative reflects a collective effort to strengthen the institution’s commitment to excellence in education, quality assurance and holistic student development.


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